

CORPORATE SERVICES REPORTS



ITEM NUMBER	9.3
TITLE	Delegation Manual
REFERENCE	1707363
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SUMMARY:

Minor review of the Delegation Manual

BACKGROUND

Council is required to have a Delegation Manual which authorises actions from Council to the CEO, and from the CEO to other staff.

The manual has minor changes to reflect changes in Position Descriptions.

GENERAL

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

RECOMMENDATION

That Council adopt the revised Delegation Manual

ATTACHMENTS:

1 [📄](#) Delegation Manual

Delegation Manual



Policy Number	GOV 015
Policy Category	Governance
Responsibility	Corporate Services Manager
Date to take effect:	1 July 2022
Legislative reference:	Section 40 of the Local Government Act 2019
Next Review date:	On or before 30 June 2026

Version	Decision Number	Adoption date	History
02 /00/ 2008/ CO	Report 4.5.2 - Minutes of Council meeting dated Feb 8, 2008	Feb 8, 2008	Council Adopted
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02/ 02/ 2013 CO	Report 13.2 (Res 111 / 2013) - Minutes of Council meeting dated Sept. 25, 2013	Sep 25, 2013	Council Adopted
02/ 03/ 2017 CO	Report 15.4 (Res 235 / 2017) - Minutes of Council meeting dated 22 Nov, 2017	Nov 22, 2017	Council Adopted
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02/05/2020 CO	Minutes of Council Meeting dated July 30, 2020	Jul 30, 2020	Council Adopted
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Policy

The East Arnhem Regional Council ('council') is committed to service delivery across the organisation within the parameters of a formalised delegation of authority framework.

Purpose of this document

This delegation manual operates as delegated authority:

- by the council for the President and Deputy President
- by the council for Council Committees
- by the council for Local Authorities
- by the council for the CEO
- by the CEO for council staff.

Its purpose is to provide council staff, councillors and others with details about the levels of decision making and processes that apply to council, particularly as it relates to the powers of council staff in carrying out the functions and decisions of council.

This delegation manual will be reviewed every four years or earlier as circumstances warrant, with a view to improving its utility and relevance as circumstances change for council. The manual must be reviewed within 6 months after a general election.

The Law

The *Local Government Act* and supporting legislation requires council to provide details of statutory delegations of authority, including personnel and financial delegations.

The following sections of the Act are relevant:

40 Delegation

(1) *A council may delegate its powers and functions.*

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- (2) *A delegation may be made to:*
- (a) *the CEO; or*
 - (b) *a council committee; or*
 - (c) *a local authority; or*
 - (d) *a local government subsidiary.*
- (3) *Despite subsection (1):*
- (a) *the power to impose rates and charges cannot be delegated; and*
 - (b) *if power to incur financial liabilities is delegated – the council must, by resolution, fix reasonable limits on the delegate's authority; and*
 - (c) *a delegation cannot duplicate or derogate from the CEO's functions (including delegated functions); and*
 - (d) *subject to subsections (4) and (5), power to enter into a transaction on conditions that are not arm's length conditions cannot be delegated; and*
 - (e) *subject to subsections (4) and (5), power to make a decision that requires a council resolution cannot be delegated; and*
 - (f) *if power to enter into a contract is delegated – the contract must be below the threshold value.*
- (4) *A council may delegate to the CEO the following:*
- (a) *the power to enter into a transaction on conditions that are not arm's length conditions if the transaction will provide a community benefit;*
 - (b) *the power to waive a fee for service (wholly or partly) under section 289(4) if the waiver will provide a community benefit.*
- Note for subsection (4)(b)*
- A decision to waive a fee for service (wholly or partly) under section 289(4) requires a council resolution.*
- (5) *A delegation under subsection (4) must be in accordance with the regulations and any guidelines that the Minister may make.*
- (6) *A council must, within the first 6 months of its term, determine, by resolution, the threshold value for a contract for subsection (3)(f).*
- (7) *In this section:*

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arm's length conditions means the conditions that might be expected to operate between commercial entities dealing wholly independently with one another in comparable circumstances.

168 Delegation by CEO

- (1) The CEO may delegate the CEO's powers and functions under this Act or another Act.
- (2) A delegation may be made to an individual or a committee.
- (3) Despite subsections (1) and (2), the power to authorise a staff member in relation to a conflict of interest under section 179(6) cannot be delegated.
- (4) Despite subsection (2), the CEO must not delegate a power or function to the following:
 - (a) an audit committee;
 - (b) a council committee;
 - (c) a local authority;
 - (d) a local government subsidiary.

Principles to do with these delegations

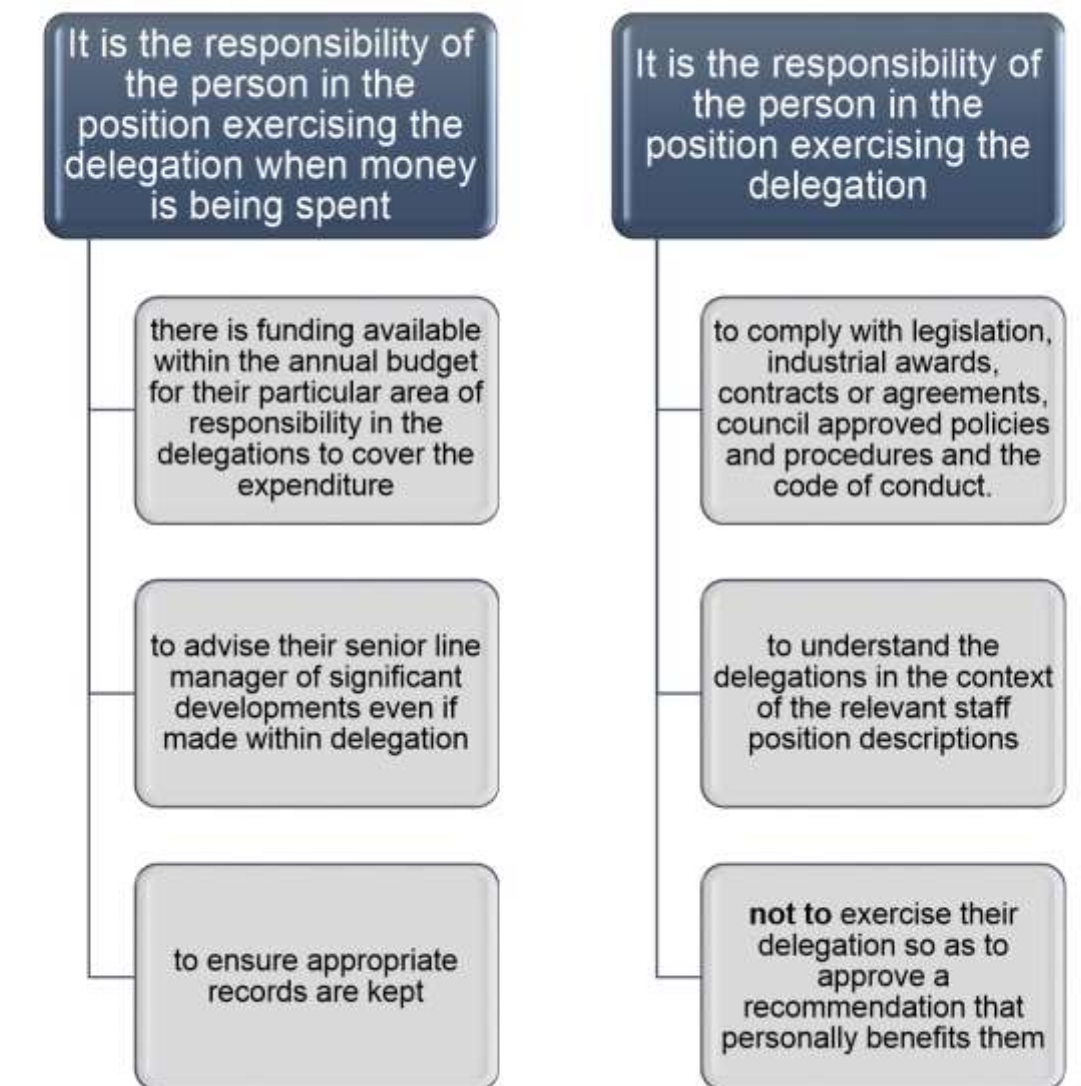
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DELEGATIONS

- are hierarchial
- are generally held by the CEO, senior management and council
- relate to positions, not the persons occupying them (because the persons can change or have persons acting in them)
- do not apply to outsourced organisations or people
- the CEO can exercise any of the delegations applying to staff if he/she chooses to do so
- can be exercised by a person in a more senior position than the position specified in the delegations (the senior position person can also 'withdraw' or 'restrict' this delegation if it is not being used properly)
- the senior position must have responsibility for the position (with the delegation) under it
- cannot be exercised by a person in a less senior position unless he/she happens to be acting in that senior position (eg during periods of absence of the senior position person)
- if there is not a delegation relating to a particular power in this document, it has to be assumed a delegation does **not** exist
- cannot be exercised to benefit yourself.

Under Section 40 of the *Local Government Act*, council may delegate powers and functions to a Committee, Local Authority, such delegations may only be made by resolution of council at a council meeting.

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How the delegations are set out in the delegation manual

Delegation parts are listed in the Table of Contents of this delegation manual.

The content of the delegations appears in the following format throughout the manual:

Code	Brief descriptions of Delegated Powers	Positions with Delegations	Positions that Delegations apply to	Constraints impacting on Delegations
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Code: Gives each delegation a unique number for easy reference.

Brief descriptions of Delegated Powers: Describes the power or authority that a person may exercise over a matter.

Positions with Delegations: Identifies the positions (which appear in the definitions above) that have the specific delegations listed in this delegation manual.

Positions that Delegations apply to: Refers to the staff that are impacted by the delegations, by either being the subject of the delegation been exercised (described as For...); by overruling an action (described as By...); or by giving a delegation to a subgroup (described as To...).

Constraints impacting on Delegations: Refers to the types of restrictions, limitations and constraints that either will, or may, apply to the delegations being implemented. For example, reads as follows:

Code	Brief descriptions of Delegated Powers	Positions with Delegations	Positions that Delegations apply to	Constraints impacting on Delegations
x.xx	Approve to buy icecreams	Council President CEO CEO Direct Reports Level 4	For CEO For CEO Direct Reports For Level 4 For Service staff	Subject to being supported by: <ul style="list-style-type: none"> the annual budget enterprise agreement human resource management policies employment agreements

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So while the delegation exists to approve icecreams the constraint from doing so could be that there is no provision in the budget (might all be spent!) to enable it to be done. There might also be further constraints in council policies and even legal reasons for having to do it because of employment agreements. This column shows the factors that people with a delegation must take into account when deciding on a delegation.

Definitions

1. Councillors, Staff Positions and Committee Members

The senior position levels listed below are those that are reflected in this delegation manual which carry the bulk of responsibility associated with the specified delegated powers of authority.

Any decision on where staff roles fit into the above definitions will be made by the CEO, based on a recommendation from the CEO Direct Reports (see below).

Level 1: The Council: (referred to as 'council') Those persons elected to serve the community in accordance with the *Local Government Act* and Regulations (as amended).

Level 2: Chief Executive Officer (referred to as 'CEO') The person appointed by and responsible to council for the overall and day to day management of the affairs of council.

Level 3: Director of Community Development (referred to as 'Director'). This person is appointed as Director has responsibility to manage agency services and community service responsibilities.

Level 3: Director of Technical and Infrastructure Services: (referred to as 'Director') This person is appointed as Director has responsibility to manage technical services, community infrastructure and asset management.

Level 4: Corporate Services Manager (referred to as 'CSM') This person appointed as Manager with oversight of corporate functions of council, including governance, finance, human resources, risk management, records, health and safety.

Level 4: Council Operations Manager (referred to as 'CDC') A person appointed as a coordinator of one of the nine Service Centres. They are responsible to the Regional Manager of Community Development for the services delivered within their particular area.

Level 4: Municipal Services Supervisor (referred to as 'MSS') A person appointed as a supervisor of one of the Municipal Services teams. They are responsible to the Director of Technical & Infrastructure for the services delivered within their particular area.

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Level 4: Regional Managers: (referred to as 'Regional Managers') A person appointed as a regional program manager of an agency or a technical service.

Level 4: Coordinator: (referred to as 'Coordinator') One of roles titled Strategic Project Coordinator; Community Development Strategic Coordinator; Communications & Engagement Coordinator; Finance Manager; Human Resources Coordinator, EA to the CEO, Communications and Engagement Coordinator.

Level 5: Supervisor: (referred to as 'Supervisor') One of roles with responsibility for timesheets and staff supervision in Aged Care, Youth Sports and Recreation, Community Night Patrol, and Child & Library Services.

Service staff: (referred to as 'Service staff') A persons appointed to mostly provide direct service delivery. These positions are referred to in this delegation manual due to:

- their largely service provision focus, rather than that of management responsibility
- they possibly being affected when the delegations are carried out
- they being all the staff working to Level 5 and above.

Executive Management Team (EMT): The team comprising the CEO and two Directors.

CEO Direct Reports: The Team comprising the two Directors and the Corporate Services Manager.

Local Authority: A committee comprising local community members formed in accordance with the Guideline 1.

2. Annual Budget

Council's Annual Budget: The budget that is approved by resolution at a meeting of the council for a financial year.

Service Budget: (referred to as 'service budget') A service/program component of the budget that applies to a division for which a manager or coordinator has been delegated responsibility and control.

HUMAN RESOURCES DELEGATION

1. Staff: Salary, Conditions, Packages, Contracts and Appointment

Code	Brief descriptions of Delegated Powers	Positions with Delegations	Positions that Delegations apply to	Constraints impacting on Delegations
1.1	Set and approve salaries.	CEO	For All staff except CEO	Subject to salaries being: <ul style="list-style-type: none"> • within the annual budget • set by enterprise agreement • influenced by employment contracts or policies recommended by CEO Direct Reports.
1.2	Set and approve annual salary increments	CEO	To CEO Direct Reports	Subject to salary increments being: <ul style="list-style-type: none"> • within the annual budget • set by enterprise agreement • influenced by employment agreements or policies for EBA Level 6 and below roles (i.e. EBA L7+ no delegation and CEO must approve upon recommendation from CEO Direct Reports)

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Code	Brief descriptions of Delegated Powers	Positions with Delegations	Positions that Delegations apply to	Constraints impacting on Delegations
1.3	Approve salary packaging content and conditions of employment for staff.	CEO	For All staff except CEO	<ul style="list-style-type: none"> Subject to salary package being: <ul style="list-style-type: none"> within the annual budget set by enterprise agreement influenced by industry standard conditions of employment or policies. recommended by CEO Direct Reports.
1.4	Approve/sign employment agreements and Individual Flexibility Agreements	CEO	For All staff except CEO	<ul style="list-style-type: none"> Subject to staff contracts being: <ul style="list-style-type: none"> reviewed and recommended by council's industrial advisors/lawyers influenced by industry standard employment contracts or policies recommended by CEO Direct Reports.
1.5	Set and approve higher duties for staff.	CEO	For All staff except CEO	<ul style="list-style-type: none"> Subject to higher duties being: <ul style="list-style-type: none"> within the annual budget set by enterprise agreement influenced by employment agreements or policies recommended by CEO Direct Reports

Code	Brief descriptions of Delegated Powers	Positions with Delegations	Positions that Delegations apply to	Constraints impacting on Delegations
1.6	Approve/sign Relocation and Repatriation entitlements	CEO	For All staff except CEO	Subject to: <ul style="list-style-type: none"> • within the annual budget • set by enterprise agreement • influenced by employment agreements or policies • recommended by CEO Direct Reports
1.7	Approve appointment of Acting Director	CEO	For Level 4	Subject to <ul style="list-style-type: none"> • human resource management policies • If for a leave period, a recommendation from the Director
1.8	Appointment of Acting CEO when CEO on Leave	CEO	For CEO Direct Reports	<ul style="list-style-type: none"> • Subject to Section 165 of the Act • Subject to human resource management policies.

2. Existing staff position changes, vacancies and outside employment

Code	Brief descriptions of Delegated Powers	Positions with Delegations	Positions that Delegations apply to	Constraints Impacting on the Delegations
2.1	Approve changes to existing position descriptions, including titles, and reclassification of EBA level.	CEO	For All staff except CEO	Subject to: <ul style="list-style-type: none"> the submission of reports/forms from CEO Direct Reports to the CEO the prescribed forms being submitted to Corporate Services to action.
2.2	Approve abolishment of staff positions within Council's staffing plan.	CEO	For All staff except CEO	Subject to: <ul style="list-style-type: none"> the submission of reports from CEO Direct Reports to the CEO the prescribed forms being submitted to Corporate Services to action.

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Code	Brief descriptions of Delegated Powers	Positions with Delegations	Positions that Delegations apply to	Constraints impacting on the Delegations
2.3	Approve the filling of vacancies within Council's staffing plan.	CEO	For All staff except CEO	Subject to: <ul style="list-style-type: none"> the submission of reports/forms from CEO Direct Reports to the CEO. prescribed forms being submitted to Corporate Services to action
2.4	Approve the creation of new staff position vacancies within Council's staffing plan.	CEO	For All staff except CEO	Subject to: <ul style="list-style-type: none"> the submission of reports/forms from CEO Direct Reports to the CEO The funding within the approved staffing budget – see Section 170 of the Act prescribed forms being submitted to Corporate Services to action

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Code	Brief descriptions of Delegated Powers	Positions with Delegations	Positions that Delegations apply to	Constraints impacting on the Delegations
2.5	Approve a staff member accepting outside employment or consultancies additional to, or separate from, their normal duties with Council.	CEO	For All staff except CEO	Subject to: <ul style="list-style-type: none"> the submission of recommendation reports from CEO Direct Reports Council's human resource management policies and Code of Conduct

3. Staff Probation

Code	Brief descriptions of Delegated Powers	Positions with Delegations	Positions that Delegations apply to	Constraints Impacting on the Delegations
3.1	Confirm successful completion or otherwise of staff probationary periods	CEO	To CEO Direct Reports	Subject to: <ul style="list-style-type: none"> • performance assessments • enterprise agreement • employment agreements • human resource management policies • prescribed forms being submitted to Corporate Services to action. • for EBA Level 6 and below roles (i.e. L7+ no delegation and CEO must approve upon recommendation from CEO Direct Report)

4. Staff dismissal and redundancy

Code	Brief descriptions of Delegated Powers	Positions with Delegations	Positions that Delegations apply to	Constraints impacting on Delegations
4.1	Authority to make a staff member redundant.	CEO	For All staff except CEO	Subject to: <ul style="list-style-type: none"> • enterprise agreement • employment agreements • human resource management policies • CEO Direct Reports recommending by signature
4.2	Authority to dismiss a staff member.	CEO	For All staff except CEO	Subject to: <ul style="list-style-type: none"> • enterprise agreement • employment agreements • human resource management policies • CEO Direct Reports and maybe Level 4 recommending by signature

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5. Staff: leave, overtime, training, conference attendance, travel, external consultancies

Code	Brief descriptions of Delegated Powers	Positions with Delegations	Positions that Delegations apply to	Constraints impacting on Delegations
5.1	Approve staff overtime and TOIL	CEO CEO Direct Reports Level 4	To CEO Direct Reports For Level 4 For Level 5 and Service staff	Subject to the overtime/TOIL being supported by: <ul style="list-style-type: none"> the annual budget enterprise agreement human resource management policies. employment agreements
5.2	Approve annual leave, personal leave, community service leave, parental leave, cultural leave, compassionate leave	Council President CEO CEO Direct Reports Level 4 Level 5	For CEO For CEO Direct Reports For Level 4 For Level 5 For Service staff	Subject to all types of leave being supported by: <ul style="list-style-type: none"> the annual budget enterprise agreement human resource management policies employment agreements completed leave form and supporting documents During Pandemic, possible additional approvals as per Leave Form if personal travel involved from community of work location.

Code	Brief descriptions of Delegated Powers	Positions with Delegations	Positions that Delegations apply to	Constraints impacting on Delegations
5.3	Approve long service leave	Council President CEO CEO Direct Reports	For CEO For CEO Direct Reports For Level 4, 5 and Service staff	Subject to leave being supported by: <ul style="list-style-type: none"> the annual budget enterprise agreement human resource management policies employment agreements completed leave form and supporting documents
5.4	Approve pandemic leave	Council President CEO CEO Direct Reports	For CEO For CEO Direct Reports For Level 4, 5 and Service staff	Subject to leave being supported by: <ul style="list-style-type: none"> the annual budget enterprise agreement human resource management policies employment agreements completed leave form and supporting documents

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Code	Brief descriptions of Delegated Powers	Positions with Delegations	Positions that Delegations apply to	Constraints impacting on Delegations
5.5	Approve training and study assistance	Council President CEO CEO Direct Reports	For CEO For CEO Direct Reports For Level 4, 5 and Service staff	Subject to leave being supported by: <ul style="list-style-type: none"> the annual budget enterprise agreement – clause 29 human resource management policies employment agreements completed leave form and supporting documents
5.6	Approve unpaid leave	Council President CEO CEO Direct Reports Level 4 Level 5	For CEO For CEO Direct Reports For Level 4 For Level 5 For Service staff	Subject to all types of leave being supported by: <ul style="list-style-type: none"> the annual budget enterprise agreement human resource management policies employment agreements completed leave form and supporting documents

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Code	Brief descriptions of Delegated Powers	Positions with Delegations	Positions that Delegations apply to	Constraints impacting on Delegations
5.7	Approve business travel outside of the NT and within Australia	Council President CEO CEO Direct Reports	For CEO For CEO Direct Reports For All Staff	Subject to the travel being supported by: <ul style="list-style-type: none">• the annual budget• enterprise agreement• human resource management policies• employment agreements• performance appraisals.
5.8	Approve business travel outside of Australia	Council	nil	Subject to the travel being supported by: <ul style="list-style-type: none">• the annual budget• enterprise agreement• human resource management policies• employment agreements• performance appraisals• Council resolution

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Code	Brief descriptions of Delegated Powers	Positions with Delegations	Positions that Delegations apply to	Constraints impacting on Delegations
5.9	Approve attendance at external training courses/conferences	Council President CEO CEO Direct Reports	For CEO For CEO Direct Reports For Level 4, 5 and Service staff	Subject to leave being supported by: <ul style="list-style-type: none"> the annual budget enterprise agreement human resource management policies employment agreements completed training form and supporting documents Approval of travel requirements as above

6. Staff: Performance Management

Code	Brief descriptions of Delegated Powers	Positions with Delegations	Positions that Delegations apply to	Constraints impacting on Delegations
6.1	Ongoing Assessment of performance of staff	CEO CEO Direct Reports Level 4 Level 5	For CEO Direct Reports For Level 4 For Level 5 For Service staff	Subject to: <ul style="list-style-type: none"> • enterprise agreement • human resource management policies • employment agreements • skills development plans
6.2	Management of unsatisfactory staff performance	CEO CEO Direct Reports Level 4 Level 5	For CEO Direct Reports For Level 4 For Level 5 For Service staff	Subject to: <ul style="list-style-type: none"> • enterprise agreement • human resource management policies • employment agreements • performance improvement plans • skills development plans

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7. Staff: Industrial relations

Code	Brief descriptions of Delegated Powers	Positions with Delegations	Positions that Delegations apply to	Constraints impacting on Delegations
7.1	Authority to consult with external industrial advisors on industrial/human resource matters.	CEO CEO Direct Reports	For CEO Direct Reports For All staff	Subject to: <ul style="list-style-type: none"> divisional annual budgets arrangements with Council's industrial advisors (including the Western Australian Local Government Association, WALGA) human resource management and payroll staff in the Corporate Services unit being able to consult on low level matters (not involving legal advice).
7.2	Provision of employment Statement of Service	CEO CEO Direct Reports	For CEO Direct Reports For All staff	Subject to: <ul style="list-style-type: none"> Privacy Act and Principles Preparation of Statement of Service by Corporate Services

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Code	Brief descriptions of Delegated Powers	Positions with Delegations	Positions that Delegations apply to	Constraints impacting on Delegations
7.3	Provision of employment reference	CEO CEO Direct Reports Level 4	For CEO Direct Reports For Level 4 For All staff	Subject to: <ul style="list-style-type: none"> • Privacy Act and Principles • Level 4 needs pre-approval from CEO Direct Reports

LAND, BUILDING AND ROADS DELEGATIONS

8. Land, Leases, Buildings and Roads

Code	Brief descriptions of Delegated Powers	Positions with Delegations	Positions that Delegations apply to	Constraints impacting on Delegations
8.1	Approve the sale, purchase, lease or development of land or Section 19 leases	Council	To CEO	<ul style="list-style-type: none"> Subject to land dealings being supported by: <ul style="list-style-type: none"> funds within the annual budget Procurement regulations and policy Sales and Purchase of land over \$5,000 require a Council resolution
8.2	Approve the sub leases of existing premises.	CEO	To CEO Direct Reports	<ul style="list-style-type: none"> Subject to the sub leases being supported by: <ul style="list-style-type: none"> Council Plan
8.3	Approve renewal of existing land/building leases.	CEO	To CEO Direct Reports	<ul style="list-style-type: none"> Subject to the renewals of existing land/building leases being supported by: <ul style="list-style-type: none"> Council Plan
8.4	Cancel existing land/building leases.	CEO	nil	<ul style="list-style-type: none"> Subject to existing land/building leases being: cancelled following proposals from CEO Direct Reports to the CEO.

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Code	Brief descriptions of Delegated Powers	Positions with Delegations	Positions that Delegations apply to	Constraints impacting on Delegations
8.5	Temporary Road Closure	Council CEO Director Technical and Infrastructure	To CEO To Director Technical and Infrastructure To Roads Infrastructure Manager	Subject to: <ul style="list-style-type: none"> • Section 272 of the Act • Road under Council's care, control and management

REGIONAL PLAN, SERVICE PROVISION AND PERFORMANCE DELEGATIONS

9. Regional plan, services provision and performance

Code	Brief descriptions of Delegated Powers	Positions with Delegations	Positions that Delegations apply to	Constraints impacting on Delegations
9.1	Approve submissions to potential funders for service delivery	CEO	To CEO Direct Reports	Subject to: <ul style="list-style-type: none"> • Council's annual regional plan • proposals from Level 4 to the CEO Direct Reports • funds within the annual budget. • compliance with legislation and council policy
9.2	Authority to negotiate and execute agreements and contracts including project funding agreements	Council CEO	To CEO To CEO Direct Reports	Subject to: <ul style="list-style-type: none"> • Council's annual regional plan • Council policy • Councils' annual budget • Not requiring the Council Seal

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Code	Brief descriptions of Delegated Powers	Positions with Delegations	Positions that Delegations apply to	Constraints impacting on Delegations
9.3	Reporting and administrative roles within Operations and Outcomes of Funded Services to Federal and NTG Agencies	CEO CEO Direct Reports	To CEO Direct Reports To Level 4	Subject to: <ul style="list-style-type: none"> • Appropriate Level 4 for that Funded Service
9.4	Administration of Relationship Access Manager (RAM)	CEO	To Corporate Services Manager	
9.5	Office or Service Closure for cultural or safety reasons	CEO CEO Direct Reports	To CEO Direct Reports To Level 4	Subject to: <ul style="list-style-type: none"> • Community request for cultural reasons • Closure forms • Safety concerns
9.6	Christmas Closedown	Council	nil	Subject to: <ul style="list-style-type: none"> • Enterprise agreement clause 59.5 • Council resolution

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LEGAL PROCEEDINGS AND CONSULTANTS DELEGATIONS

10. Legal matters proceedings and services

Code	Brief descriptions of Delegated Powers	Positions with Delegations	Positions that Delegations apply to	Constraints impacting on Delegations
10.1	Authority to commence legal proceedings (including legal proceedings for an offence) anytime within three years after the date on which the offence is alleged to have been committed.	CEO	To CEO Direct Reports	Subject to: <ul style="list-style-type: none"> • annual budget • proposals from CEO Direct Reports to the CEO • policy
10.2	Approve the engagement of lawyers.	CEO	To CEO Direct Reports	Subject to: <ul style="list-style-type: none"> • annual budget • proposals from CEO Direct Reports to the CEO • policy
10.3	Settle court, legal or any other formal proceedings and bind the council.	Council	To CEO	Subject to: <ul style="list-style-type: none"> • annual budget • proposals from CEO Direct Reports to the CEO • policy

POLICIES AND PROCEDURES DELEGATIONS

11. Policies and Procedures

Code	Brief descriptions of Delegated Powers	Positions with Delegations	Positions that Delegations apply to	Constraints impacting on Delegations
11.1	Approval of procedures	CEO	To CEO Direct Reports	Subject to: <ul style="list-style-type: none">procedures relating to work processes and practices rather than policy or broad statements of intent.

Note: The Act and Regulations requires Council Policies that cannot be delegated and require a resolution; and CEO Polices that the CEO approves.

PUBLIC RELATIONS DELEGATIONS

12. Public relations

Code	Brief descriptions of Delegated Powers	Positions with Delegations	Positions that Delegations apply to	Constraints Impacting on Delegations
12.1	Release of public or media statements and comments on strategic issues	Council President Council President CEO	To Deputy President To CEO To CEO Direct Reports	Subject to: <ul style="list-style-type: none">• Council policy• availability of delegates• research on strategic issues.
12.2	Release of public or media statements on behalf of Council on items before Council, Committees or of a contentious political nature.	Council President Council President	To Deputy President To CEO	Subject to: <ul style="list-style-type: none">• Council policy• annual budget.

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Code	Brief descriptions of Delegated Powers	Positions with Delegations	Positions that Delegations apply to	Constraints impacting on Delegations
12.3	Approve spokesperson for media relations and comments for operational matters not before Council and of a non-contentious nature.	CEO	To CEO Direct Reports	Subject to: <ul style="list-style-type: none"> • Council policy • annual budget
12.4	Release of public or media statements on behalf of Council for comments on operational matters not before Council and of a non-contentious nature.	CEO CEO Direct Reports	To CEO Direct Reports To those approved under 12.3 above	Subject to: <ul style="list-style-type: none"> • Council policy • annual budget • media releases being for 'good news' and include features and events.
12.5	Speak on behalf of Council and comment on items before Council, Committees or of a contentious or political nature during caretaker period	Council	To CEO	Subject to: <ul style="list-style-type: none"> • Council caretaker policy • annual budget
12.6	Approve use of Council's name or logo by parties external to Council.	CEO	To CEO Direct Reports	Subject to: <ul style="list-style-type: none"> • Council policy • annual budget.
12.7	Approve the use of official Council corporate templates by parties external to council.	CEO	To CEO Direct Reports	Subject to: <ul style="list-style-type: none"> • Council policy • annual budget.

Delegation Manual

Code	Brief descriptions of Delegated Powers	Positions with Delegations	Positions that Delegations apply to	Constraints impacting on Delegations
12.8	Approve branding and design of Council publications, collateral and marketing material.	CEO	To CEO Direct Reports	Subject to: <ul style="list-style-type: none"> • Council policy • annual budget • materials including items like letterheads, fax
12.9	Approve the use of external logos alongside the Council logo and brand.	CEO	To CEO Direct Reports	Subject to: <ul style="list-style-type: none"> • Council policy • annual budget.
12.10	Approve changes or amendments to the Council's Logo.	Council	nil	Subject to: <ul style="list-style-type: none"> • there is a council meeting resolution on the matter.
12.11	Approve Council's sub-branding elements and logos for Council operations	CEO	To CEO Direct Reports	Subject to: <ul style="list-style-type: none"> • Council policy • annual budget
12.12	Respond to ministerial correspondence	Council President Deputy President	To CEO To CEO	Subject to: <ul style="list-style-type: none"> • Council policy • responses to elected or appointed members on boards only in government or organisations. • Politicians write/respond to politicians.

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Delegation Manual

Code	Brief descriptions of Delegated Powers	Positions with Delegations	Positions that Delegations apply to	Constraints impacting on Delegations
12.13	Respond to operational letters of contentious nature.	CEO	To CEO Direct Reports	Subject to: <ul style="list-style-type: none"> • Council policy • responses to employees only in government or organisations. • 'Staff write/respond to staff'
12.14	Respond to operational letters of non-contentious nature.	CEO	To CEO Direct Reports, Level 4 and Level 5	Subject to: <ul style="list-style-type: none"> • Council policy • responses to employees only in government or organisations. • 'Staff write/respond to staff'
12.15	Approve the final Council agenda for submission to Council	CEO	To CEO Direct Reports	Subject to: <ul style="list-style-type: none"> • Council policy • business papers being prepared in sufficient time for them to be read, considered and approved.
12.16	Approval of the circulation of draft Council minutes.	CEO	To CEO Direct Reports	Subject to: <ul style="list-style-type: none"> • Council policy • the draft minutes remaining as draft until confirmed at a Council meeting.

Delegation Manual

Code	Brief descriptions of Delegated Powers	Positions with Delegations	Positions that Delegations apply to	Constraints impacting on Delegations
12.17	Approval of the circulation of draft Local Authority Minutes	CEO	To CEO Direct Reports	Subject to: <ul style="list-style-type: none"> • Council policy • the draft minutes remaining as draft until confirmed at a Local Authority meeting.

13. Complaints and grievances

Code	Brief descriptions of Delegated Powers	Positions with Delegations	Positions that Delegations apply to	Constraints impacting on Delegations
13.1	Ensure appropriate and timely resolution of issues, complaints or requests.	Council CEO CEO Direct Reports Level 4	To CEO To CEO Direct Reports To Level 4 To Level 5	Subject to: <ul style="list-style-type: none"> • Council policy • systems that allow for the 'capture', management and reporting of issues, complaints and requests • involvement of Council's external advisors where necessary • Public Relations delegation constraints above in Section 12

FINANCIAL DELEGATIONS

14. Annual and revised budgets

Code	Brief descriptions of Delegated Powers	Positions with Delegations	Positions that Delegations apply to	Constraints Impacting on Delegations
14.1	Approve draft budgets being forwarded to the Council.	CEO	For CEO Direct Reports	Subject to: <ul style="list-style-type: none">• Council revenue policy and funding agreements• CSM coordinating the formulation of draft budgets with CEO Direct Reports.

Delegation Manual

Code	Brief descriptions of Delegated Powers	Positions with Delegations	Positions that Delegations apply to	Constraints impacting on Delegations
14.2	Approve unbudgeted expenditure increases up to \$150,000	Council	To CEO	Subject to: <ul style="list-style-type: none"> • compliance with procurement provisions in legislation and council policy • expenditure is urgent has a limit of up to a cost of \$150,000 excluding GST per instance of expenditure • no allocation in the annual budget or having an allocation which will be exceeded • CEO Direct Reports confirms with the CEO that funds are available in the annual budget to cover the expenditure • Council later approves the budget variation by resolution at a meeting.

Delegation Manual

Code	Brief descriptions of Delegated Powers	Positions with Delegations	Positions that Delegations apply to	Constraints impacting on Delegations
14.3	Approve unbudgeted expenditure increases up to \$75,000	CEO	To CEO Direct Reports	Subject to: <ul style="list-style-type: none"> compliance with procurement provisions in legislation and council policy expenditure is urgent has a limit of up to a cost of \$75,000 excluding GST per instance of expenditure no allocation in the annual budget or having an allocation which will be exceeded CEO Direct Reports confirms with the CEO that funds are available in the annual budget to cover the expenditures Council later approves the budget variation by resolution at a meeting.
14.4	Approve expenditure within the approved annual budget	Council	To CEO	Subject to: <ul style="list-style-type: none"> compliance with procurement provisions in legislation and council policy restrictions outlined in this manual.

Delegation Manual

Code	Brief descriptions of Delegated Powers	Positions with Delegations	Positions that Delegations apply to	Constraints impacting on Delegations
14.5	Approve expenditure within the approved annual budget	CEO	To.. See Appendix A for the positions listed in the Financial Delegation	Subject to: <ul style="list-style-type: none"> the Financial Delegation Table as delegated by the CEO under the <i>Local Government Act</i> the restrictions outlined in this manual expenditure relating to the division, service or program under the direct control of the persons delegated.
14.6	Authorise exception from quotation or tender requirements	Council CEO	To CEO To CEO Direct Reports	Subject to: <ul style="list-style-type: none"> Section 38 of the General Regulations Council Procurement Policy

15. Approving Credit Card Expenditure

Code	Brief descriptions of Delegated Powers	Positions with Delegations	Positions that Delegations apply to	Constraints impacting on Delegations
15.1	Approve the issue of corporate credit cards and authorise the credit limits.	Council CEO	For CEO For All staff	Subject to <ul style="list-style-type: none">• policies under Section 6(e) and 6(f) of the General Regulations• Recommendation from CEO Direct Reports
15.2	Approve expenditures made on corporate credit cards.	Council President CEO CEO Direct Reports	For CEO For CEO Direct Reports For Level 4, 5 and Service staff	Subject to <ul style="list-style-type: none">• Council policy.

16. Capital Expenditure and Asset Control

Code	Brief descriptions of Delegated Powers	Positions with Delegations	Positions that Delegations apply to	Constraints impacting on Delegations
16.1	Sell, trade or dispose of assets	Council	To CEO	Subject to: <ul style="list-style-type: none"> Council policy accounting regulations value of asset(s) has a limit of up to \$5,000 excluding GST per instance
16.2	Approve hire of plant, equipment, or facilities.	CEO	To CEO Direct Reports and Level 4	Subject to: <ul style="list-style-type: none"> plant, equipment and facilities for which the staff position is responsible hired under terms and conditions deemed appropriate in the circumstances with minimal risk to Council.

17. Tenders

Code	Brief descriptions of Delegated Powers	Positions with Delegations	Positions that Delegations apply to	Constraints impacting on Delegations
17.1	Formation of tender evaluation panel for opening and evaluation of tenders.	Council	To CEO	Subject to Council: <ul style="list-style-type: none">• policy or procedure regarding the composition of the panel
17.2	Awarding Tenders	Council	To Finance Committee	Subject to: <ul style="list-style-type: none">• The tender cost being under \$500,000 excluding GST• A Tender Evaluation Report presented by the CEO

18. Staff expenditures, time sheets and payroll

Code	Brief descriptions of Delegated Powers	Positions with Delegations	Positions that Delegations apply to	Constraints impacting on Delegations
18.1	Approve staff reimbursement for expenditure on behalf of council.	Council President CEO CEO Direct Reports Level 4	For CEO For CEO Direct Reports For Level 4 For Level 5 and Service staff	Subject to <ul style="list-style-type: none"> • Council policy or procedure. • The limits in the Financial Delegation Table expenditure relating to the division, service or program under the direct control of the persons delegated.
18.2	Compile and approve staff time sheets.	CEO CEO Direct Reports Level 4 Level 5	For CEO Direct Reports For Level 4 For Level 5 and Service Staff For Service staff	Subject to <ul style="list-style-type: none"> • Council policy or procedure • Enterprise agreement
18.3	Approve fortnightly payroll for payment.	CEO	To CEO Direct Reports	Subject to <ul style="list-style-type: none"> • Council policy or procedure • Enterprise agreement

19. Investments, borrowings and reserves

Code	Brief descriptions of Delegated Powers	Positions with Delegations	Positions that Delegations apply to	Constraints impacting on Delegations
19.1	Borrowing money	Council	To CEO	Subject to: <ul style="list-style-type: none"> proposals from CEO Direct Reports to the CEO Council policy Council's annual budget Council approval by resolution Council obtaining Ministerial approval, subject to Section 197 of the Act.
19.2	Creation of new reserves for Council as well as authorising transfers to and from existing reserves.	Council	To CEO	Subject to: <ul style="list-style-type: none"> proposals from CEO Direct Reports to the CEO Council policy Council's approved annual budget Council approval by specific resolution unless in Annual Budget

20. Investments, borrowings and reserves

Code	Brief descriptions of Delegated Powers	Positions with Delegations	Positions that Delegations apply to	Constraints impacting on Delegations
20.1	Approve the investment of funds that are surplus to requirements.	Council	To CEO	Subject to: <ul style="list-style-type: none"> • Council policy • compliance with Investment Guidelines • Financial Signatory requirements in this Manual
20.2	Approve draw down of investment funds for deposit into operational accounts.	Council	To CEO	Subject to: <ul style="list-style-type: none"> • proposals from CSM to the CEO. • Financial Signatory requirements in this Manual
20.3	Approve banking and investment account arrangements including authorizing the opening of new accounts.	Council	To CEO	Subject to: <ul style="list-style-type: none"> • proposals from CSM to the CEO. • Financial Signatory requirements in this Manual

21. ATM, receipts and banking

Code	Brief descriptions of Delegated Powers	Positions with Delegations	Positions that Delegations apply to	Constraints impacting on Delegations
21.1	Authority to invoice, receive, code and approve the issue of receipts	CEO	To CEO Direct Reports, Level 4, 5 and Service staff	Subject to <ul style="list-style-type: none">• Council procedure,• Fees and Charges• Schedule of rates
21.2	Authority to bank income and approve the issue of receipts	CEO	To CEO Direct Report and Level 4	Subject to <ul style="list-style-type: none">• Council procedure,• Fees and Charges• Schedule of rates

22. Bad debts, rates penalties, and interest

Code	Brief descriptions of Delegated Powers	Positions with Delegations	Positions that Delegations apply to	Constraints impacting on Delegations
22.1	Approve the write-off of debts	Council	nil	(requires a Council resolution)
22.2	Approve the write-offs of cash losses, thefts, or shortages; furniture, plant and equipment, losses, thefts or destruction.	Council	To CEO	Subject to: <ul style="list-style-type: none"> • Section 28 of the General Regulations • Loss of Money less than \$200 • Loss of Asset less than \$2,000
22.3	Approve debt recovery payment terms, including rates payment plans.	Council	To CEO	Subject to: <ul style="list-style-type: none"> • debts less than \$50,000 • proposals from CEO Direct Reports to the CEO • Council policy • Council's annual budget

Code	Brief descriptions of Delegated Powers	Positions with Delegations	Positions that Delegations apply to	Constraints impacting on Delegations
22.4	Approve write-off of rates penalties and interest.	Council	nil	(requires a Council resolution)
22.5	Correct administrative errors.	Council CEO	To CEO To CSM	Subject to: <ul style="list-style-type: none">• Section 232 and 233 of the Act• proposals from CEO Direct Reports to the CEO• Council's annual budget• Non controversial• Financial impact less than \$20,000

23. Rates concessions

Code	Brief descriptions of Delegated Powers	Positions with Delegations	Positions that Delegations apply to	Constraints impacting on Delegations
23.1	Approve rates concessions to natural persons including deferring payment of rates.	Council	nil	(requires a Council resolution)

24. Cheques and electronic payments

Code	Brief descriptions of Delegated Powers	Positions with Delegations	Positions that Delegations apply to	Constraints impacting on Delegations
24.1	Authorise (Sign) cheques and electronic payments	Council	To: Tier One: CEO; Director Technical & Infrastructure; Director Community Development; Corporate Services Manager; Tier Two: Finance Manager, Management Accountant	Subject to: <ul style="list-style-type: none"> Any two to authorise, which at least one from Tier One.
24.2	Authority to stop a cheque payment	Council	As per 24.1	Subject to: <ul style="list-style-type: none"> Any two to authorise, which at least one from Tier One. There being errors with the cheque.

Delegation Manual

Code	Brief descriptions of Delegated Powers	Positions with Delegations	Positions that Delegations apply to	Constraints impacting on Delegations
24.3	Approval to add/change or remove signatories when a person in the designated role changes	Council	To CEO	Subject to: <ul style="list-style-type: none"> Two authorised signatures required

RECORDS MANAGEMENT DELEGATIONS

25. Freedom of information requests and other records management procedures

Code	Brief descriptions of Delegated Powers	Positions with Delegations	Positions that Delegations apply to	Constraints impacting on Delegations
25.1	Authority to process freedom of information requests	CEO	To CSM	Subject to: <ul style="list-style-type: none">• CEO being notified immediately once request is received• requirements under the <i>Information Act</i>• CSM is the dedicated freedom of information (FOI) officer for the purposes of the legislation.
25.2	Authority to act as the review officer in cases where an applicant appeals a decision of Council.	CEO	No delegation	

Delegation Manual

Appendix A - Financial: Delegation Table

Position	Level of Delegation
CEO	Council Budget
Director - Community Development	Executive - \$150,000 delegation
Director - Technical & Infrastructure Services	Executive - \$150,000 delegation
Corporate Services Manager	Executive - \$100,000 delegation
EA to the CEO	Manager L2 - \$20,000 delegation
Communications Advisor	Manager L2 - \$20,000 delegation
Regional Manager Community Development	Manager L2 - \$20,000 delegation
Council Operations Manager – Ramingining	Manager L2 - \$20,000 delegation
Council Operations Manager – Galiwinku	Manager L2 - \$20,000 delegation
Council Operations Manager – Gapuwiyak	Manager L2 - \$20,000 delegation
Council Operations Manager – Angurugu	Manager L2 - \$20,000 delegation
Council Operations Manager – Milngimbi	Manager L2 - \$20,000 delegation
Council Operations Manager/MSS– Milyakburra	Manager L2 - \$20,000 delegation
Council Operations Manager – Umbakumba	Manager L2 - \$20,000 delegation
Council Operations Manager - Yirrkala	Manager L2 - \$20,000 delegation
Council Operations Manager/MSS – Gunyangara	Manager L2 - \$20,000 delegation
Council Operations Manager - Relief	Manager L2 - \$20,000 delegation
Regional Manager - Aged Care & Disability Services	Manager L2 - \$20,000 delegation
Regional Manager - Youth, Sport & Recreation	Manager L2 - \$20,000 delegation
Regional Manager - Children & Library Services	Manager L2 - \$20,000 delegation
Community Development – Strategic Coordinator	Manager L2 - \$20,000 delegation
Building Infrastructure Manager	Manager L2 - \$20,000 delegation
Regional Waste & Environmental Manager	Manager L2 - \$20,000 delegation
Tenancy Manager	Manager L2 - \$20,000 delegation
Veterinarian & Animal Control Manager	Manager L2 - \$20,000 delegation
ICT Manager	Manager L2 - \$20,000 delegation
Transport & Infrastructure Manager	Manager L2 - \$20,000 delegation
Fleet & Workshops Manager	Manager L2 - \$20,000 delegation

Delegation Manual

Position	Level of Delegation
Technical & Infrastructure Services – Strategic - Public Works & Infrastructure Manager	Manager L2 - \$20,000 delegation
Senior Projects Manager	Manager L2 - \$20,000 delegation
Finance Manager	Manager L2 - \$20,000 delegation
(Senior) Administration (Support) Officers – all locations	Admin L1 - \$5,000 delegation
Administration Manager-Milingimbi	Admin L1 - \$5,000 delegation
Administration Support Officer – Repair & Maintenance	Admin L1 - \$5,000 delegation
Senior Administrative Officer – Yirrkala	Admin L1 - \$5,000 delegation
Senior Administration Officer - Galiwinku	Admin L1 - \$5,000 delegation
NDIS Support Coordinator - Nhulunbuy	Admin L1 - \$5,000 delegation
Occupational Therapist – Nhulunbuy	Admin L1 - \$5,000 delegation
Children Services Coordinator - Galiwinku	Admin L1 - \$5,000 delegation
Child Care Coordinator-Yirrkala	Admin L1 - \$5,000 delegation
Community Night Patrol Administration Officer	Admin L1 - \$5,000 delegation
Community Night Patrol - Coordinator	Admin L1 - \$5,000 delegation
Sobering Up Shelter Coordinator	Admin L1 - \$5,000 delegation
Youth Diversion Case Manager	Admin L1 - \$5,000 delegation
Trauma Informed Care Coordinator	Admin L1 - \$5,000 delegation
Administration Support Officer-Nhulunbuy-YSR	Admin L1 - \$5,000 delegation
Administration Support Officer – Nhulunbuy – Aged Care	Admin L1 - \$5,000 delegation
Senior Administration Support & ICT Officer	Admin L1 - \$5,000 delegation
Technical Officer -Nhulunbuy	Admin L1 - \$5,000 delegation
Administration Support Officer-Nhulunbuy	Admin L1 - \$5,000 delegation
Fleet & Workshop Administration Officer-Nhulunbuy	Admin L1 - \$5,000 delegation
Tradesperson Mechanic-Milingimbi and Gapuwiyak	Admin L1 - \$5,000 delegation
Tradesperson Mechanic – Gapuwiyak	Admin L1 - \$5,000 delegation
Procurement Officer	Admin L1 - \$5,000 delegation
Animal Management Supervisor	Admin L1 - \$5,000 delegation
Administration & Engagement Support Officer	Admin L1 - \$5,000 delegation
Project Officer Community Housing	Admin L1 - \$5,000 delegation
Municipal Service Supervisor	Admin L1 - \$5,000 delegation

Delegation Manual

Position	Level of Delegation
Corporate Planning and Policy Officer	Admin L1 - \$5,000 delegation
Human Resource Coordinator	Admin L1 - \$5,000 delegation
(Senior) Human Resources Officers	Admin L1 - \$5,000 delegation
Training Officer	Admin L1 - \$5,000 delegation
Records Coordinator	Admin L1 - \$5,000 delegation
Work Health & Safety Manager	Admin L1 - \$5,000 delegation
Environmental Projects and Communications Officer	Admin L2 - \$2,000 delegation

LOCAL AUTHORITIES

ITEM NUMBER 10.2
TITLE Unconfirmed Minutes from Local Authority and Committee Meetings and Membership
REFERENCE 1693029
AUTHOR Wendy Brook, Executive Assistant to the CEO

SUMMARY

This report provides to Council copies of minutes from Local Authority and Committee meetings.

BACKGROUND

In line with item 13 of Guideline 1, Council must consider the minutes of Local Authority meetings at each Council Meeting to address and minute Council's response to any matters raised by the relevant Local Authority.

GENERAL

Local Authority Meetings were scheduled at the following communities in July 2022:

Angurugu

29 November 22	Meeting cancelled	
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Galiwin'ku

24 November 22	Meeting proceeded as a quorum meeting	Minutes attached
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Gapuwiyak

25 November 22	Meeting proceeded as a quorum meeting	Minutes attached
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Gunyangara

1 December 22	Meeting cancelled	
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Milingimbi

22 November 22	Meeting proceeded as a quorum meeting	Minutes attached
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Milyakburra

28 November 22	Meeting cancelled	
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Ramingining

21 November 22	Meeting proceeded as a quorum meeting	Minutes attached
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Umbakumba

30 November 22	Meeting cancelled	
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Yirrkala

2 December 22	Meeting proceeded as a quorum meeting	Minutes attached
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The Finance Committee meeting was scheduled on 23 November 2022 which got cancelled due to not meeting a quorum.

Following nominations were received from the Local Authority:

Joey Wunungmurra – Milingimbi Local Authority
Fabian Marika – Yirrkala Local Authority

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

RECOMMENDATION**That Council notes:**

- (a) The unconfirmed minutes from the Local Authority and Committee meetings.**
- (b) Approves the following nominations as members of their respective Local Authorities;**
 - i. Joey Wunungmurra**
 - ii. Fabian Marika**

ATTACHMENTS:

- 1** [!\[\]\(91f916b54a4c6447ad9638d4638be954_img.jpg\)](#) Local Authority - Galiwinku 2022-11-24 [1959] Minutes
- 2** [!\[\]\(f1f3815424e59f897c916108e2f1d706_img.jpg\)](#) Local Authority - Gapuwiyak 2022-11-25 [1961] Minutes
- 3** [!\[\]\(a79895cf95fd5d796d2cde6fe68d761c_img.jpg\)](#) Local Authority - Milingimbi 2022-11-22 [1954] Minutes
- 4** [!\[\]\(3b2b7ecf3916b9c62166565e1cadb3af_img.jpg\)](#) Local Authority - Ramingining 2022-11-21 [1946] Minutes.DOCX
- 5** [!\[\]\(10759e5813ef41d3c47800f1b67bbab5_img.jpg\)](#) Local Authority - Yirrkala 2022-12-02 [1968] Minutes



Mission

East Arnhem Regional Council is dedicated to promoting the power of people, protection of community and respect for cultural diversity in the East Arnhem Regional Council. It does this by forming partnerships, building community capacity, advocating for regional and local issues, maximising service effectiveness and linking people with information.

Core Values

Respect
Professionalism
Human Dignity
Organisational Growth
Equity
Community

MINUTES FOR THE GALIWINKU LOCAL AUTHORITY MEETING

24 November 2022

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE GALIWINKU
COUNCIL OFFICE ON THURSDAY, 24 NOVEMBER 2022 AT 10.00AM

ATTENDANCE

In the Chair Melissa Campbell, Don Wininba, Deputy President Kaye Thurlow, Cr. David Djalangi, , Virginia Ripa, Nancy Gudaltji, Cyril Bukulatjpi and Terry Walunba.

COUNCIL OFFICERS

Dale Keehne – Chief Executive Officer.
Shane Marshall – Director Technical and Infrastructure Services.
May Brazil – Acting Council Operations Manager.

Minute taker – Wendy Brook Executive Assistant to the CEO.

MEETING OPENING

Chair opened the meeting at 10.40AM and welcomed all members and guests.

PRAYER

By Melissa Campbell.

Apologies

4.1 APOLOGIES AND ABSENCE WITHOUT NOTICE

SUMMARY

This report is to table, for the Council's record, any absences, apologies and requests for leave of absence received from the Local Authority Members and what absences that the Local Authority gives permission for.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

225/2022 **RESOLVED** (David Djalangi/Terry Walunba)

That Local Authority:

- (a) **Notes the absence of Cr. Evelyn Dhamarrandji and Jermaine Campbell.**
- (b) **Notes the apology received from Cr. Evelyn Dhamarrandji and Jermaine Campbell.**
- (c) **Notes Cr. Evelyn Dhamarrandji and Jermaine Campbell are absent with permission of the Local Authority.**

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE GALIWINKU
COUNCIL OFFICE ON THURSDAY, 24 NOVEMBER 2022 AT 10.00AM

4.2 LOCAL AUTHORITY MEMBERSHIP

SUMMARY:

This report lists the community and Council appointed members and the resignation and vacancies of the Local Authority.

226/2022 **RESOLVED** (Don Wininba/Melissa Campbell)

The Local Authority:

Notes the member list, with the removal of Gaylene Guruwirri and Bobby Nyijumula who are no longer members and the addition of Cyril Bukulatjpi and Jermaine Campbell, and calls for new members to fill existing vacancies.

Conflict of Interest

5.1 CONFLICT OF INTEREST

SUMMARY

This report is tabled for members to declare any conflicts they have within the agenda.

227/2022 **RESOLVED** (Cyril Bukulatjpi/Kaye Thurlow)

That the Local Authority notes no conflicts of interest declared at today's meeting.

Previous Minutes

6.1 PREVIOUS MINUTES FOR RATIFICATION

SUMMARY

The Local Authority is asked to confirm the unconfirmed minutes from the previous meeting.

228/2022 **RESOLVED** (Melissa Campbell/Cyril Bukulatjpi)

That the Local Authority notes the minutes from the meeting of 21 July 2022 to be a true record of the meeting as amended.

Local Authorities

8.1 LOCAL AUTHORITY ACTION REGISTER

SUMMARY

The Local Authority is asked to review the range of actions and progress to complete them.

229/2022 **RESOLVED** (Kaye Thurlow/Cyril Bukulatjpi)

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE GALIWINKU
COUNCIL OFFICE ON THURSDAY, 24 NOVEMBER 2022 AT 10.00AM

That the Local Authority notes the progress of actions from the previous meetings and request that completed items be removed from the Action Register for the Council to endorse.

Guest Speakers

9.1 GUEST SPEAKER - TARRANT TOLOTTA FROM THE MENZIES SCHOOL OF HEALTH RESEARCH – JOINED BY RENEE CAMPBELL AND AMELIA MCCULLOUGH.

Click or tap here to enter text.

230/2022 RESOLVED (Don Wininba/Melissa Campbell)

The Local Authority:

- (a) Thanks the guest speakers for their presentation.**
- (b) Will provide a list of people to join the Community Reference Group, which will hold its first meeting on 6 December.**

9.2 GUEST SPEAKER - JOEL WEBB, AFL NT REMOTE DEVELOPMENT MANAGER.

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231/2022 RESOLVED (Kaye Thurlow/David Djalangi)

The Local Authority:

- (a) Thanks the guest speaker for his presentation.**
- (b) Supports the improvement of the score board and surrounding area, and the submission by AFL NT of a design and specifications through to Council's Infrastructure Managers, for review and approval by the Council.**

MOTION MOVE TO LUNCH AT 12.30PM

232/2022 RESOLVED (Melissa Campbell/Don Wininba)

MOTION RETURN TO MEETING AT 1.21PM

233/2022 RESOLVED (Kaye Thurlow/David Djalangi)

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE GALIWINKU
COUNCIL OFFICE ON THURSDAY, 24 NOVEMBER 2022 AT 10.00AM

General Business

10.1 CEO REPORT

SUMMARY:

This is a report of the key broad issues since the last report to Council, in addition to those covered in other parts of the agenda.

234/2022 **RESOLVED** (Kaye Thurlow/Cyril Bukulatjpi)

235/2022 **RESOLVED**

That the Local Authority notes the CEO Report.

10.2 REVIEW AND FURTHER EMPOWERMENT OF LOCAL AUTHORITIES

SUMMARY:

Each Local Authority is asked to consider the review and further strengthening and empowerment of Local Authorities, for referral to Council and a review of Local Authorities being conducted by the Northern Territory Government.

236/2022 **RESOLVED** (Don Wininba/Virginia Rripa)

That the Local Authority, to further strengthen and empower their role, endorses the recommendations – in the attached document raised in the Local Authority Review Report.

**10.3 TECHNICAL AND INFRASTRUCTURE PROGRAM AND CAPITAL PROJECT
UPDATES**

SUMMARY

This report is tabled for the Local Authority to provide program updates within the Technical and Infrastructure directorate. In addition to progress updates associated with capital projects and initiatives associated with the 2022-2023 Annual Plan.

237/2022 **RESOLVED** (Don Wininba/Cyril Bukulatjpi)

That the Local Authority notes the Technical and Infrastructure report.

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE GALIWINKU
COUNCIL OFFICE ON THURSDAY, 24 NOVEMBER 2022 AT 10.00AM

10.4 LIBRARY SERVICES PRINCIPLES

SUMMARY

This report is to inform and seek direction from the Local Authorities on the provision and design of East Arnhem Regional Council's Library services.

238/2022 **RESOLVED** (David Djalangi/Don Wininba)

That Local Authority:

- (a) Notes the report.
- (b) Recommends the following be included in Library design and programming;
 - a. Having a place where the history and knowledge of the past can be recorded like the Mulka Centre in Yirrkala.
 - b. A place where you can access the internet, to be a knowledge centre for information on money management and much other information on the internet.
 - c. We still want access to real books to help our education and knowledge of the world.
 - d. Someone to teach community members how to use the internet, through mobile phones and computers.
 - e. Get back important information on our history, clans and people, for local people to access at the community library/knowledge centre, for the benefit of our future generations.
 - f. To name the 'library' a proper name, to reflect the preserving and passing on of cultural knowledge.
 - g. To be able to share this knowledge with Yolngu people from other parts of Australia, that would be able to benefit from it.
 - h. We need 50/50 knowledge of Yolngu and Western knowledge at our library/knowledge centre – because we live and need 50/50 knowledge in this world.
 - i. Suggest that the Library be open for extended hours including night time and for those that can't attend during the day, and to include a book club.
 - j. The management of the Library is inclusive of all members of the Community.
- (c) Approves further consultation with community for the design and programming of the Galiwinku Library.

10.5 COUNCIL OPERATIONS REPORT

SUMMARY

This report is provided by the Council Operations Manager at every Local Authority meeting to provide information and or updates to members.

239/2022 **RESOLVED** (Melissa Campbell/Cyril Bukulatjpi)

That the Local Authority notes the Council Operations report.

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE GALIWINKU
COUNCIL OFFICE ON THURSDAY, 24 NOVEMBER 2022 AT 10.00AM

10.6 CORPORATE SERVICES REPORT**SUMMARY:**

This report presents the financial expenditure plus employment statistics as of 31 October 2022 within the Local Authority area.

240/2022 **RESOLVED** (Kaye Thurlow/Don Wininba)

That the Local Authority receives the Financial and Employment information as of 31 October 2022.

10.7 REVISED BUDGET 2022 - 23**SUMMARY:**

This report presents a draft Revised Budget for consideration.

241/2022 **RESOLVED** (Don Wininba/Melissa Campbell)

That the Local Authority notes the 2022-23 Budget Revision.

DATE OF NEXT MEETING

19 January 2023.

MEETING CLOSE

The meeting terminated at 4.47PM.

This page and the preceding pages are the minutes of the Local Authority Meeting held on Thursday, 24 November 2022.



Mission

East Arnhem Regional Council is dedicated to promoting the power of people, protection of community and respect for cultural diversity in the East Arnhem Regional Council. It does this by forming partnerships, building community capacity, advocating for regional and local issues, maximising service effectiveness and linking people with information.

Core Values

Respect
Professionalism
Human Dignity
Organisational Growth
Equity
Community

MINUTES FOR THE GAPUWIYAK LOCAL AUTHORITY MEETING

25 November 2022

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE GAPUWIYAK
COUNCIL OFFICE ON FRIDAY, 25 NOVEMBER 2022 AT 10.00AM

ATTENDANCE

In the Chair Freddie Ganambarra, Cr. Bobby Wunungmurra (joined meeting at 11.30AM), Simon Gawirrin, Ivan Wanambi, Jessica Wunungmurra, Thomas Guyula, and Alice Wanambi and Trudy Wunungmurra (via video).

COUNCIL STAFF:

Dale Keehne – Chief Executive Officer.
Shane Marshall – Director Technical and Infrastructure Services.
Andrew Walsh – Director Community Development.
Anesuishe Hector – Council Operations Manager.

Minute Taker – Wendy Brook, EA to the CEO.

OBSERVER

Matt Ryan – National Indigenous Australians Agency.

MEETING OPENING

Chair opened the meeting at 10.10AM and welcomed all members and guests.

PRAYER

By Jessica Wunungmurra.

Apologies

3.1 APOLOGIES AND ABSENT WITHOUT NOTICE

SUMMARY

This report is to table, for the Council's record, any absences, apologies and requests for leave of absence received from the Local Authority Members and what absences that the Local Authority gives permission for.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

240/2022 RESOLVED (Jessica Wunungmurra/Thomas Guyula)

That Local Authority:

- (a) Notes the absence of Ricky Guyula Cr. Bandi Wunungmurra and Merril Guyula.
- (b) Notes the apology received from Ricky Guyula Cr. Bandi Wunungmurra and Merril Guyula.
- (c) Notes Ricky Guyula, Cr. Bandi Wunungmurra, Merril Guyula are absent with permission of the Local Authority.

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE GAPUWIYAK
COUNCIL OFFICE ON FRIDAY, 25 NOVEMBER 2022 AT 10.00AM

3.2 LOCAL AUTHORITY MEMBERSHIP

SUMMARY:

This report lists the community and Council appointed members and the resignation and vacancies of the Local Authority.

241/2022 **RESOLVED** (Simon Maymuru/Ivan Wanambi)

The Local Authority notes the member list and calls for new members to fill up existing vacancies.

Conflict of Interest

4.1 CONFLICT OF INTEREST

SUMMARY

This report is tabled for members to declare any conflicts they have within the agenda.

242/2022 **RESOLVED** (Jessica Wunungmurra/Ivan Wanambi)

That the Local Authority notes no conflicts of interest declared at today's meeting.

Previous Minutes

5.1 PREVIOUS MINUTES FOR RATIFICATION

SUMMARY

The Local Authority is asked to confirm the unconfirmed minutes from the previous meeting.

243/2022 **RESOLVED** (Simon Maymuru/Thomas Guyula)

That the Local Authority notes the minutes from the meeting of 20 May 2022 to be a true record of the meeting.

MOTION MOVE TO CONFIDENTIAL AT 10.21AM

244/2022 **RESOLVED** (Simon Maymuru/Ivan Wanambi)

MOTION MOVE FROM CONFIDENTIAL TO OPEN AGENDA AT 10.34AM

245/2022 **RESOLVED** (Ivan Wanambi/Simon Maymuru)

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE GAPUWIYAK
COUNCIL OFFICE ON FRIDAY, 25 NOVEMBER 2022 AT 10.00AM

Local Authorities

6.1 LOCAL AUTHORITY ACTION REGISTER

SUMMARY

The Local Authority is asked to review the range of actions and progress to complete them.

246/2022 **RESOLVED** (Simon Maymuru/Thomas Guyula)

That the Local Authority notes the progress of actions from the previous meetings, and request that completed items be removed from the Action Register for the Council to endorse.

General Business

8.1 CEO REPORT

SUMMARY:

This is a report of the key broad issues since the last report to Council, in addition to those covered in other parts of the agenda.

247/2022 **RESOLVED** (Simon Maymuru/Ivan Wanambi)

That the Local Authority notes the CEO Report.

8.2 REVIEW AND FURTHER EMPOWERMENT OF LOCAL AUTHORITIES

SUMMARY:

Each Local Authority is asked to consider the review and further strengthening and empowerment of Local Authorities, for referral to Council and a review of Local Authorities being conducted by the Northern Territory Government.

248/2022 **RESOLVED** (Jessica Wunungmurra/Ivan Wanambi)

That the Local Authority, to further strengthen and empower their role, endorses the recommendations – in the attached document raised in the Local Authority Review Report.

MOTION BREAK FOR LUNCH AT 12.47PM

249/2022 **RESOLVED** (Simon Maymuru/Ivan Wanambi)

MOTION RETURN TO MEETING AT 1.34PM

250/2022 **RESOLVED** (Simon Maymuru/Ivan Wanambi)

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE GAPUWIYAK
COUNCIL OFFICE ON FRIDAY, 25 NOVEMBER 2022 AT 10.00AM

Thomas Guyula, and Alice Wanambi did not return to meeting after lunch.

**8.3 TECHNICAL AND INFRASTRUCTURE PROGRAM AND CAPITAL PROJECT
UPDATES**

SUMMARY

This report is tabled for the Local Authority to provide program updates within the Technical and Infrastructure directorate. In addition to progress updates associated with capital projects and initiatives associated with the 2022-2023 Annual Plan.

251/2022 **RESOLVED** (Simon Maymuru/Ivan Wanambi)

That the Local Authority:

- (a) Notes the report.
- (b) Supports the design of the Meeting Room internal adjustments.

8.5 LIBRARY SERVICES PRINCIPLES

SUMMARY

This report is to inform and seek direction from the Local Authorities on the provision and design of East Arnhem Regional Council's Library services.

252/2022 **RESOLVED** (Simon Maymuru/Ivan Wanambi)

That Local Authorities:

- (a) Notes the report.
- (b) Recommend the following be included in Library design and programming;
 - a. Add value to the Youth Centre.
 - b. Learning two ways.
 - c. Good for the future, good for the kids.
 - d. A space to study instead of study in the house.
 - e. A safe space for learning.
 - f. Collections of books.
 - g. A place for our history.
 - h. Jobs are important to help people use the service.
 - i. A place for returning boarding students to further their education.
 - j. A place for adult learning such as Batchelor College students, CDU students, NORFORCE learnings and Bible Studies.
- (c) Support further consultation with the community on the design of the library.

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE GAPUWIYAK
COUNCIL OFFICE ON FRIDAY, 25 NOVEMBER 2022 AT 10.00AM

8.6 COUNCIL OPERATIONS REPORT

SUMMARY

This report is provided by the Council Operations Manager at every Local Authority meeting to provide information to members.

253/2022 **RESOLVED** (Thomas Guyula/Ivan Wanambi)

That the Local Authority notes the Council Operations Report.

8.7 CORPORATE SERVICES REPORT

SUMMARY

This report presents the financial expenditure plus employment statistics as of 31 October 2022 within the Local Authority area.

254/2022 **RESOLVED** (Ivan Wanambi/Simon Maymuru)

That the Local Authority receives the Financial and Employment information as of 31 October 2022.

8.8 REVISED BUDGET 2022 - 23

SUMMARY:

This report presents a draft Revised Budget for consideration.

255/2022 **RESOLVED** (Simon Maymuru/Jessica Wunungmurra)

That the Local Authority:

- (a) Notes the 2022-23 Budget Revision.**
- (b) Requests additional reserve funds for the meeting room toilet adjustments and Lot 118 impaired access improvements.**

QUESTIONS FROM MEMBERS:

AFL and Community safety was raised by the members:

The members of the Gapuwiyak Local Authority would like to invite representatives from the National Indigenous Australians Agency, to discuss potential increases to community safety programs and crime reduction strategies for the Region, including Gapuwiyak, and to also discuss the need for an effective and funded AFL services.

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE GAPUWIYAK
COUNCIL OFFICE ON FRIDAY, 25 NOVEMBER 2022 AT 10.00AM

Concern about speeding cars and the need for speed limits:

Additional speed humps to be installed and bollards to be installed at the bottom end of the oval, and more community about safe driving around community.

DATE OF NEXT MEETING

20 January 2023.

MEETING CLOSE

The meeting terminated at 2.42PM.

This page and the preceding pages are the minutes of the Local Authority Meeting held on Friday, 25 November 2022.



Mission

East Arnhem Regional Council is dedicated to promoting the power of people, protection of community and respect for cultural diversity in the East Arnhem Regional Council. It does this by forming partnerships, building community capacity, advocating for regional and local issues, maximising service effectiveness and linking people with information.

Core Values

Respect
Professionalism
Human Dignity
Organisational Growth
Equity
Community

MINUTES FOR THE MILINGIMBI LOCAL AUTHORITY MEETING

22 November 2022

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE MILINGIMBI
COUNCIL OFFICE ON TUESDAY, 22 NOVEMBER 2022 AT 10:00AM

ATTENDANCE

In the Chair Cr. Joe Djakala, Joanne Baker, Robert Yirapawanga, and Boaz Baker.

COUNCIL OFFICERS

Dale Keehne – CEO.

Shane Marshall – Director Technical and Infrastructure Services (via video).

Shannon Cervini – Acting Council Operations Manager.

Minute Taker – Wendy Brook, Executive Assistant to the CEO.

MEETING OPENING

Chair opened the meeting at 11.36AM and welcomed all members and guests.

PRAYER

By Joanne Baker.

Apologies

**3.1 APOLOGIES AND ABSENT WITHOUT NOTICE
SUMMARY**

This report is to table, for the Council's record, any absences, apologies and requests for leave of absence received from the Local Authority Members and what absences that the Local Authority gives permission for.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

214/2022 **RESOLVED (Boaz Baker/Joanne Baker)**

That the Local Authority:

- (a) **Notes the absence of President Lapulung Dhamarrandji, Rosetta Wayatja, and Arthur Murrupuv.**
- (b) **Notes no apologies received.**
- (c) **Determines President Lapulung Dhamarrandji, Rosetta Wayatja, Arthur Murrupuv and Rowena Gaykamangu are absent without permission of the Local Authority.**
- (d) **Notes the letter sent in relation to non-attendance as per the previous meetings recommendation to Rowena Gaykamangu.**

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE MILINGIMBI
COUNCIL OFFICE ON TUESDAY, 22 NOVEMBER 2022 AT 10:00AM

3.2 LOCAL AUTHORITY MEMBERSHIP

SUMMARY:

This report lists the community and Council appointed members and the resignation and vacancies of the Local Authority.

215/2022 **RESOLVED** (Joe Djakala/Robert Yirapawanga)

The Local Authority:

- (a) Notes the member list and calls for new members to fill up existing vacancies.
- (b) Re-invites Joey Wunungmurra to attend the next Local Authority meeting.

Conflict of Interest

4.1 CONFLICT OF INTEREST

SUMMARY:

This report is tabled for members to declare any conflicts they have within the agenda.

216/2022 **RESOLVED** (Robert Yirapawanga/Joanne Baker)

That the Local Authority notes no conflicts of interest declared at today's meeting.

Previous Minutes

5.1 PREVIOUS MINUTES FOR RATIFICATION

SUMMARY

The Local Authority is asked to confirm the unconfirmed minutes from the previous meeting.

217/2022 **RESOLVED** (Robert Yirapawanga/Joe Djakala)

That the Local Authority notes the minutes from the meeting of 20 September 2022 to be a true record of the meeting.

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE MILINGIMBI
COUNCIL OFFICE ON TUESDAY, 22 NOVEMBER 2022 AT 10:00AM

Local Authorities

6.1 LOCAL AUTHORITY ACTION REGISTER

SUMMARY

The Local Authority is asked to review the range of actions and progress to complete them.

218/2022 RESOLVED (Boaz Baker/Joanne Baker)

That the Local Authority:

- (a) Requests the attendance of any new staff in Community to the following Local Authority meeting, as an introduction to the members and also for cultural induction.**
- (b) Notes the progress of actions from the previous meetings, new actions and request that completed items be removed from the Action Register for the Council to endorse.**

Guest Speakers

**7.1 GUEST SPEAKER - CHANTAL BRAMLEY, STAKEHOLDER MANAGER FROM
POWER AND WATER CORPORATION, JOINED BY SCOTT EVANS.**

Click or tap here to enter text.

219/2022 RESOLVED (Boaz Baker/Robert Yirapawanga)

The Local Authority thanks the guest speakers for their presentation.

General Business

8.1 CEO REPORT

SUMMARY:

This is a report of the key broad issues since the last report to Council, in addition to those covered in other parts of the agenda.

220/2022 RESOLVED (Joanne Baker/Robert Yirapawanga)

That the Local Authority notes the CEO Report.

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE MILINGIMBI
COUNCIL OFFICE ON TUESDAY, 22 NOVEMBER 2022 AT 10:00AM

8.2 REVIEW AND FURTHER EMPOWERMENT OF LOCAL AUTHORITIES

SUMMARY:

Each Local Authority is asked to consider the review and further strengthening and empowerment of Local Authorities, for referral to Council and a review of Local Authorities being conducted by the Northern Territory Government.

221/2022 RESOLVED (Robert Yirapawanga/Boaz Baker)

That the Local Authority, to further strengthen and empower their role endorses the following recommendations – as in the attached document raised in the Local Authority Review Report.

8.3 COUNCIL OPERATIONS REPORT.

SUMMARY:

This report is provided by the Council Operations Manager at every Local Authority meeting to provide information and or updates to members.

222/2022 RESOLVED (Boaz Baker/Robert Yirapawanga)

That Local Authority:

- (a) Notes the Council Operations Report.
- (b) Thanks Shannon Cervini for his work over the recent time.

8.4 TECHNICAL AND INFRASTRUCTURE PROGRAM AND CAPITAL PROJECT UPDATES

SUMMARY

This report is tabled for the Local Authority to provide program updates within the Technical and Infrastructure directorate. In addition to progress updates associated with capital projects and initiatives associated with the 2022-2023 Annual Plan.

223/2022 RESOLVED (Robert Yirapawanga/Joanne Baker)

That the Local Authority:

- (a) Notes the report.
- (b) Recommends that the Government provide appropriate pedestrian infrastructure linking the proposed new sub-division development and the Milingimbi Community, to enable community amenity, access and safety, in line with standards expected across developments of this nature.

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE MILINGIMBI
COUNCIL OFFICE ON TUESDAY, 22 NOVEMBER 2022 AT 10:00AM

- (c) Provide appropriate lighting for night time safety and pedestrian mobility on the access road to the sub-division.

MOTION MOVE TO LUNCH AT 12.33PM.

224/2022 **RESOLVED** (Joanne Baker/Robert Yirapawanga)

MOTION RETURN TO MEETING AT 1.07PM.

225/2022 **RESOLVED** (Boaz Baker/Robert Yirapawanga)

8.5 CORPORATE SERVICES REPORT

SUMMARY:

This report presents the financial expenditure plus employment statistics as of 31 October 2022 within the Local Authority area.

226/2022 **RESOLVED** (Boaz Baker/Robert Yirapawanga)

That the Local Authority receives the Financial and Employment information as of 31 October 2022.

8.6 REVISED BUDGET 2022 - 23

SUMMARY:

This report presents a draft Revised Budget for consideration.

227/2022 **RESOLVED** (Boaz Baker/Joanne Baker)

That the Local Authority notes the 2022-23 Budget Revision.

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE MILINGIMBI
COUNCIL OFFICE ON TUESDAY, 22 NOVEMBER 2022 AT 10:00AM

DATE OF NEXT MEETING

17 January 2023.

MEETING CLOSE

The meeting terminated at 4.12PM.

This page and the preceding pages are the minutes of the Local Authority Meeting held on Tuesday, 22 November 2022.

UNCONFIRMED



Mission

East Arnhem Regional Council is dedicated to promoting the power of people, protection of community and respect for cultural diversity in the East Arnhem Regional Council. It does this by forming partnerships, building community capacity, advocating for regional and local issues, maximising service effectiveness and linking people with information.

Core Values

Respect
Professionalism
Human Dignity
Organisational Growth
Equity
Community

MINUTES FOR THE RAMINGINING LOCAL AUTHORITY MEETING

21 November 2022

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE RAMINGINING
COUNCIL OFFICE ON MONDAY, 21 NOVEMBER 2022 AT 10.00AM

ATTENDANCE

In the Chair Cr. Jason Mirritjawuy, Cr. Robert Yawarngu, Daphne Malibirr, John Djoma, Gilbert Walkuli, Lizzy Mindhili, Lloyd Garrawurra, Judith Dhuru and Fabian Garawirtja.

COUNCIL STAFF

Dale Keehne – CEO.
Natasha Jackson – A/g Director Technical and Infrastructure.
Jennifer Newton – Council Operations Manager .

Minute Taker – Wendy Brook, EA to the CEO.

MEETING OPENING

The Chairman opened the meeting at 10.17AM and welcomed all members and guests.

PRAYER

By Daphne Malibirr.

Apologies

3.1 APOLOGIES AND ABSENCE WITHOUT NOTICE

SUMMARY

This report is to table, for the Council's record, any absences, apologies and requests for leave of absence received from the Local Authority Members and what absences that the Local Authority gives permission for.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

239/2022 **RESOLVED** (Robert Yawarngu/Lloyd Garrawurra)

That the Local Authority notes that no Local Authority members are absent.

3.2 LOCAL AUTHORITY MEMBERSHIP

SUMMARY:

This report lists the community and Council appointed members and the resignation and vacancies of the Local Authority.

240/2022 **RESOLVED** (Daphne Malibirr/Judith Dhuru)

The Local Authority notes the member list and calls for new members to fill up existing vacancies.

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE RAMINGINING
COUNCIL OFFICE ON MONDAY, 21 NOVEMBER 2022 AT 10.00AM

Conflict of Interest

4.1 CONFLICT OF INTEREST

SUMMARY

This report is tabled for members to declare any conflicts they have within the agenda.

241/2022 **RESOLVED** (John Djoma/Gilbert Walkuli)

That the Local Authority notes no conflicts of interest declared at today's meeting.

Previous Minutes

5.1 PREVIOUS MINUTES FOR RATIFICATION

SUMMARY

The Local Authority is asked to confirm the unconfirmed minutes from the previous meeting.

242/2022 **RESOLVED** (Lloyd Garrawurra/Robert Yawarngu)

That the Local Authority notes the minutes from the meeting of 19 September to be a true record of the meeting.

Local Authorities

6.1 LOCAL AUTHORITY ACTION REGISTER

SUMMARY

The Local Authority is asked to review the range of actions and progress to complete them.

243/2022 **RESOLVED** (Lizzy Mindhili/John Djoma)

That the Local Authority notes the progress of actions from the previous meetings, new actions, and request that completed items be removed from the Action Register for the Council to endorse.

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE RAMINGINING
COUNCIL OFFICE ON MONDAY, 21 NOVEMBER 2022 AT 10.00AM

Guest Speakers

**7.1 GUEST SPEAKERS - JESSIE APANUI AND THE RAMINGINING SCHOOL
STUDENT REPRESENTATIVE COUNCIL.**

Click or tap here to enter text.

244/2022 **RESOLVED** (Lloyd Garrawurra/Lizzy Mindhili)

The Local Authority:

- (a) Thanks the guest speakers for their presentation.
- (b) Seeks further information in regards to funding for ongoing maintenance of the pool.
- (c) Approves a letter of support from the Local Authority.

General Business

8.1 CEO REPORT

SUMMARY:

This is a report of the key broad issues since the last report to Council, in addition to those covered in other parts of the agenda.

245/2022 **RESOLVED** (John Djoma/Daphne Malibirr)

That the Local Authority notes the CEO Report.

8.2 REVIEW AND FURTHER EMPOWERMENT OF LOCAL AUTHORITIES

SUMMARY:

Each Local Authority is asked to consider the review and further strengthening and empowerment of Local Authorities, for referral to Council and a review of Local Authorities being conducted by the Northern Territory Government.

246/2022 **RESOLVED** (Lizzy Mindhili/Lloyd Garrawurra)

That the Local Authority, to further strengthen and empower their role, endorses the following recommendations – as in the attached document raised in the Local Authority Review Report.

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE RAMINGINING
COUNCIL OFFICE ON MONDAY, 21 NOVEMBER 2022 AT 10.00AM

**8.3 TECHNICAL AND INFRASTRUCTURE PROGRAM AND CAPITAL PROJECT
UPDATES**

SUMMARY

This report is tabled for the Local Authority, to provide program updates within the Technical and Infrastructure directorate. In addition to progress updates associated with capital projects and initiatives associated with the 2022-2023 Annual Plan.

247/2022 **RESOLVED** (Gilbert Walkuli/John Djoma)

That the Local Authority notes the Technical and Infrastructure report.

8.4 COUNCIL OPERATIONS REPORT.

Click or tap here to enter text.

248/2022 **RESOLVED** (John Djoma/Daphne Malibirr)

That the Local Authority notes the Council Operations Report.

8.5 CORPORATE SERVICES REPORT

SUMMARY

This report presents the financial expenditure plus employment statistics as of 31 October 2022 within the Local Authority area.

249/2022 **RESOLVED** (John Djoma/Judith Dhuru)

That the Local Authority receives the Financial and Employment information as of 31 October 2022.

8.6 REVISED BUDGET 2022 - 23

SUMMARY:

This report presents a draft Revised Budget for consideration.

250/2022 **RESOLVED** (Gilbert Walkuli/Robert Yawarngu)

That the Local Authority notes the 2022-23 Budget Revision.

MOTION LUNCH BREAK AT 11.58AM.

251/2022 **RESOLVED** (Robert Yawarngu/Jason Mirritjawuy)

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE RAMINGINING
COUNCIL OFFICE ON MONDAY, 21 NOVEMBER 2022 AT 10.00AM

MOTION RETURN FROM LUNCH AT 12.36PM.

252/2022 **RESOLVED** (Robert Yawarngu/John Djoma)

QUESTIONS FROM MEMBERS

The Members are worried about table top dirt mound in Community, and the potential hazard it could cause as some cars are driving up and over it.

Council Operations Manager to send photo and details to Technical Services to assess.

DATE OF NEXT MEETING

16 JANUARY 2023.

MEETING CLOSE

The meeting terminated at 2.36PM.

This page and the preceding pages are the minutes of the Local Authority Meeting held on Monday, 21 November 2022.



Mission

East Arnhem Regional Council is dedicated to promoting the power of people, protection of community and respect for cultural diversity in the East Arnhem Regional Council. It does this by forming partnerships, building community capacity, advocating for regional and local issues, maximising service effectiveness and linking people with information.

Core Values

Respect
Professionalism
Human Dignity
Organisational Growth
Equity
Community

MINUTES FOR THE LOCAL AUTHORITY MEETING

2 December 2022

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE YIRRKALA
COUNCIL OFFICE ON FRIDAY, 2 DECEMBER 2022 AT 10.00AM

ATTENDANCE

In the Chair, Lirripiya Mununggurr and Local Authority Members, Dhangatji Mununggurr, Graham Mungurrapin Maymuru, Dipilinga Marika, Adrian Gurruwiwi and Councillors Banambi Wunungmurra and Wesley Dhamarrandji.

COUNCIL OFFICERS

Dale Keehne – CEO.
Shane Marshall – Director Technical and Infrastructure Services.
Andrew Walsh – Director Community Development.
Signe Balodis – Regional Manager Community Development.
Fabian Marika – Community Liaison Officer
Savelina Mailangi – Senior Administration Officer - Yirrkalā

Minute Taker – Andrew Walsh – Director – Community Development.

MEETING OPENING

The Chair opened the meeting at 10:34 am and welcomed all members and guests.

PRAYER

PERFORMED BY GRAHAM MUNGURRAPIN MAYMURU.

Apologies

3.1 APOLOGIES AND ABSENT WITHOUT NOTICE

SUMMARY

This report is to table, for the Council's record, any absences, apologies and requests for leave of absence received from the Local Authority Members and what absences that the Council gives permission for.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

234/2022 **RESOLVED** (Dhangatji Mununggurr/Banambi Wunungmurra)

That Local Authority:

- (a) Notes the absence of Djapirri Mununguritj, Daymambi Mununggurr, Timmy Burrarrwanga.
- (b) Notes the apology received from Djapirri Mununguritj.
- (c) Notes Djapirri Mununguritj, are absent with permission of the Local Authority.
- (d) Determines Daymambi Mununggurr, Timmy Burrarrwanga are absent without permission of the Local Authority.

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE YIRRKALA
COUNCIL OFFICE ON FRIDAY, 2 DECEMBER 2022 AT 10.00AM

3.2 LOCAL AUTHORITY MEMBERSHIP

SUMMARY

This report lists the community and Council appointed members and the resignation and vacancies of the Local Authority.

235/2022 RESOLVED (Adrian Gurruwiwi/Wesley Dhamarrandji)

The Local Authority:

- (a) Notes the member list and calls for new members to fill up existing vacancies.**
- (b) Approves the nomination of Fabian Marika.**
- (c) Notes the resignation of Cr Marrpalawuy Marika and thanks her for her service to Yirrkalā and the Miwatj ward and for a letter of thanks from the Local Authority to be sent.**

Conflict of Interest

5.1 CONFLICT OF INTEREST

SUMMARY

This report is tabled for members to declare any conflicts they have within the agenda.

236/2022 RESOLVED (Dhanagtji Mununggurr/Wesley Dhamarrandji)

That the Local Authority notes no conflicts of interest declared at today's meeting.

Previous Minutes

6.1 PREVIOUS MINUTES FOR RATIFICATION

SUMMARY

The Local Authority is asked to confirm the unconfirmed minutes from the previous meeting.

237/2022 RESOLVED (Dhanagtji Mununggurr/Wesley Dhamarrandji)

That the Local Authority notes the minutes from the Provisional meeting of 29 September 2022 to be a true record of the meeting.

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE YIRRKALA
COUNCIL OFFICE ON FRIDAY, 2 DECEMBER 2022 AT 10.00AM

Local Authorities

7.1 LOCAL AUTHORITY ACTION REGISTER

SUMMARY

The Local Authority is asked to review the range of actions and progress to complete them.

238/2022 RESOLVED (Munungurrapin Graham Maymuru/Lirrpiya Mununggurr)

That the Local Authority notes the progress of actions from the previous meetings, the addition of new actions and request that completed items be removed from the Action Register for the Council to endorse.

General Business

Meeting broke for Lunch 12:44PM

Cr Banambi Wunungmurra left the meeting, the time being 01:07 PM.

Cr Dipilinga Marika left the meeting, the time being 01:09 PM.

Cr Wesley Dhamarrandji left the meeting, the time being 01:17 PM

Meeting resumed as provisional at 1:18 PM.

Cr Wesley Dhamarrandji returned to the meeting, the time being 01:18 PM

9.1 CEO REPORT

SUMMARY:

This is a report of the key broad issues since the last report to Council, in addition to those covered in other parts of the agenda.

239/2022 RESOLVED (Dhanagtji Mununggurr/Adrian Gurruwiwi)

That the Local Authority notes the CEO Report.

9.2 REVIEW AND FURTHER EMPOWERMENT OF LOCAL AUTHORITIES

SUMMARY:

Each Local Authority is asked to consider the review and further strengthening and empowerment of Local Authorities, for referral to Council and a review of Local Authorities being conducted by the Northern Territory Government.

240/2022 RESOLVED (Munungurrapin Graham Maymuru/Wesley Dhamarrandji)

That the Local Authority, to further strengthen and empower their role, endorses the

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE YIRRKALA
COUNCIL OFFICE ON FRIDAY, 2 DECEMBER 2022 AT 10.00AM

recommendations – in the attached document raised in the Local Authority Review Report.

9.3 TECHNICAL AND INFRASTRUCTURE PROGRAM AND CAPITAL PROJECT UPDATES

SUMMARY

This report is tabled for the Local Authority to provide program updates within the Technical and Infrastructure directorate. In addition to progress updates associated with capital projects and initiatives associated with the 2022-2023 Annual Plan.

241/2022 RESOLVED (Dhanagtji Mununggurr/Lirrpiya Mununggurr)

That the Local Authority:

a) Notes the report.

b) Request the Director of Technical and Infrastructure Services to investigate the potential costs to upgrade the women's business shelter in liaison with the Council Operations Manager.

9.4 COUNCIL OPERATIONS MANGER REPORT

Click or tap here to enter text.

242/2022 RESOLVED (Lirrpiya Mununggurr/Adrian Gurruwiwi)

That Council notes the Council Operations Manager Report.

9.5 CORPORATE SERVICES REPORT

SUMMARY:

This report presents the financial expenditure plus employment statistics as of 31 October 2022 within the Local Authority area.

RECOMMENDATION

That the Local Authority receives the Financial and Employment information as of 31 October 2022.

9.6 REVISED BUDGET 2022 - 23

SUMMARY:

This report presents a draft Revised Budget for consideration.

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE YIRRKALA
COUNCIL OFFICE ON FRIDAY, 2 DECEMBER 2022 AT 10.00AM

243/2022 **RESOLVED** (Wesley Dhamarrandji/Lirrpiya Mununggurr)

That the meeting notes the 2022-23 Budget Revision

11. QUESTIONS FROM MEMBERS

The Chairman raised the absence of Fabian Marika from the meeting. Requests that the Council Operations Manager encourages Fabian to attend the full length of Local Authority Meetings, in recognition of his important role of as a Traditional Owner and Community Liaison Officer.

DATE OF NEXT MEETING

Friday 27 January 2023.

MEETING CLOSE

The meeting terminated at 3:42pm.

This page and the preceding pages are the minutes of the Local Authority Meeting held on Friday, 2 December 2022.

LOCAL AUTHORITIES



ITEM NUMBER	10.3
TITLE	Local Authority Actions - Council Review and Endorsement
REFERENCE	1693030
AUTHOR	Wendy Brook, Executive Assistant to the CEO

SUMMARY

This report provides a summary list of actions arising from Local Authority meetings in each of the East Arnhem Regional Council communities.

BACKGROUND

In line with item 13 of Guideline 1 of the Local Government Act, Council must consider the minutes of Local Authority meetings at each Council Meeting to address and minute Council's response to any matters raised by the relevant Local Authority.

All matters arising with actions from the Local Authority meetings are consolidated in the attached Action Register for the Council's consideration.

GENERAL

A current list of action items from Local Authority meetings held since Council last met is attached.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

RECOMMENDATION

That Council:

- (a) Endorses the actions included in the Local Authority Actions List as recommended by each Local Authority, or as amended.**
- (b) Approves the removal of completed actions and as recommended by each Local Authority.**

ATTACHMENTS:

- [1](#) Local Authority - Angurugu October 2022
- [2](#) Local Authority - Galiwin'ku November 2022
- [3](#) Local Authority - Gapuwiyak November 2022
- [4](#) Local Authority - Gunyangara October 2022
- [5](#) Local Authority - Milingimbi November 2022
- [6](#) Local Authority - Milyakburra October 2022
- [7](#) Local Authority - Ramingining November 2022
- [8](#) Local Authority - Yirrkala November 2022
- [9](#) Local Authority Umbakumba October 2022

ANGURUGU ACTIONS

ACTION ITEM	ACTIONS	STATUS
143/2021 Series of Murals	That the Local Authority continues to consider and advise when agreed what significant person or people to include in the series of murals.	12.05.2021 – Ongoing 25.05.2021 – Local Authority have decided on the Map of Groote Eylandt, Artistic map representing the Groote archipelago. 11.10.2021 - Ongoing and will await the other localities preferred options - LA to suggest artist direction to put the draft concept for review - under a fee for service arrangement. 29.11.2021 – Angurugu Local Authority in line with the views of other two Anindilyakwa Local Authorities interpretation of the Groote Archipelago and the significance of, as part of the series of Murals. Report submitted in Local Authority for ideas on map design. 22.03.2022 – Option 1. And each local authority to provide names and possibly images to be included for their community and homelands. (Reference Miliyakburra agenda) 24.05.2022 – Ongoing 19.10.22 – Design consultant to work with each Local Authority, community and homeland members to develop an agreed design, of a map of the region, including key cultural aspects of each part of the region.
Legal Sale of Kava		24.05.2022 - Call on the Northern Territory and Australian Governments to work with the Local Authorities and Regional Council to ensure genuine and thorough consultation and engagement with and understanding of all communities and homelands of East Arnhem Land, on the important and pressing issues of the possible introduction of the legal sale of kava and alcohol and support the leadership of the President on this issue. 19.09.22 President and CEO to follow up a positive discussion on this issue at a meeting with the Chief Minister to the region, with the

ANGURUGU ACTIONS

ACTION ITEM	ACTIONS	STATUS
		Executive Director of the Department of the Chief Minister and Cabinet, on gaining action on the Local Authority and Council resolutions.
001/2020 RESOLVED Playground Position	That the Local Authority support the positioning of the playground within the area of Lot 591 as a suggested alternative after the Office of Township consultation.	<p>12.05.2021 – Placed out for quotation, no submission have been received to this date. Will be placed out for submission in next round.</p> <p>12.10.2021 - Ongoing with RFQ to be re-released.</p> <p>12.01.2022 – RFQ will be released end of January – limited trades due to break.</p> <p>22.03.2022 – To be actioned under an exemption by the Contractor this week.</p> <p>24.05.2022 – Has not started as yet. Will be addressed with priority.</p> <p>22.06.2022 – To be actioned under an exemption with interested contractors – low response to RFQs and Tenders due to back log and larger scale available works on Eylandt.</p>
Angurugu Local Area Management Plan and Street Names	That the Local Authority:	<p>12.10.2021 – Ongoing will revisit with the next OTL meeting - missed the October meeting.</p> <p>12.01.2022 – Ongoing action item and will go to the next OTL meeting.</p> <p>22.03.2022 – As above</p> <p>24.05.2022 – Will be taken to the new authority post transition after July 2022.</p>
	(a) Holds a workshop to consider any adjustments to the current Local Area Traffic Management Plan for Angurugu and supply feedback at the next scheduled Local Authority meeting. (b) Request the archive records of street names be located and used, and consider street name suggestions for new streets for the purpose of further consultation at the next Local Authority meeting.	

ANGURUGU ACTIONS

ACTION ITEM	ACTIONS	STATUS
		22/06/2022 – will be sent to ALC entity with the transition of the town lease July 1 st from the OTL for consideration
Water line to the cemetery \$20,000		<p>12.10.2021 – Ongoing - RFQ to be release November</p> <p>12.01.2022 – Approval granted, project moving forward. RFQ will be sent out end of January due to leave and extended commitments.</p> <p>22.3.2022 – Ongoing being followed up today.</p> <p>24.05.2022 – An update will be provided by the end of the week. Will be addressed with priority.</p> <p>19.09.22 looking for cooperation</p> <p>22/06/2022 – still awaiting progress due to trade availability and staffing issues</p>

ANGURUGU ACTIONS

ACTION ITEM	ACTIONS	STATUS
130/2020 – Chief Executive Officer Report	The Local Authority: Requests that a Coordinator from the different Council program areas is invited periodically to provide an update to the Local Authority in addition to the CEO report.	02.02.2021 – To invite the Community Night Patrol Coordinator to present to the Local Authority. Director Community Development to investigate what other stakeholders are doing for cross-cultural training for new employees, such as GEMCO, GEAT and ARDS, and report back on options for training EARC employees – for both Anindilyakwa and Yolngu communities. 12.05.2021 – Will report at next Council meeting 25.05.2021 – Updated provided to LA members – Ongoing 29.11.2021 – Ongoing. Item progressed to HR. Committed to HR Fundamental videos as part of Stage One – Stage One is ready for employees to view when they on board, videos are available in language. Videos will be used for training and development of employees as well. Stage Two of the project is updating/changing other documents. 13.01.2021 – ARDS have been contacted for engagement to create HR fundamental videos in language. HR continue to source viable Cultural inductions for incoming staff. 22.03.2022 – Ongoing 24.05.2021 – Recommend to mark as complete and remove from Action list. Start a separate action for the request for a new coordinator to present to the LA.

ANGURUGU ACTIONS

ACTION ITEM	ACTIONS	STATUS
Gravesite Identification		<p>26.05.2020 – Project underway with ALC; a GPS locator is being used to locate and map graves to update the gravesite identification.</p> <p>Council amendment – Write a letter to advocate for additional funding for all communities for gravesite identification that has been and will be undertaken.</p> <p>28.07.2020 - The Director Community Development is requested to engage community consultants to identify gravesites and purchase materials; the Local Authority approves the expenditure up to \$15,000 of Local Authority Project Funds.</p> <p>02.02.2021 – EARC has been working closely with ALC Anthropologist, Hugh Bland, to help identify the graves in the Angurugu cemetery. The burial register is being updated as the project progresses. This cemetery mapping remains an ongoing process, but it is underway.</p> <p>12.05.2021 – Further consultations need to be completed. Ongoing</p> <p>25.05.2021- Updated provided to LA members – Ongoing</p> <p>29.11.2021 – To project this project LA members are recommended to allocate 80k to project from unallocated equity, later in this LA meeting under the budget review item.</p> <p>22.03.2022 – Council approved budget of 80K in December 2021. Formal expression of interest for project will be released in April 2022.</p> <p>24.05.2022 – Engagement of consultant being negotiated.</p> <p>22.06.2022 Funds allocation in draft 22-23 budget to initiate.</p> <p>Funds allocated and further discussions to take place.</p>

ANGURUGU ACTIONS

ACTION ITEM	ACTIONS	STATUS
Footpath Installation		<p>26.05.2020 – The Director of Technical & Infrastructure Services and the Regional Roads Manager will be visiting community to assess the footpath works mid-June 2020.</p> <p>18/01/2021 – Director Technical and Infrastructure Services has met with BetaPave about defects and intersection road surface tie in points in conjunction with the roads capital program contractor to resume works once weather clears.</p> <p>12.05.2021 – Works still to be completed.</p> <p>12.10.2021 – Update provided to LA members – ongoing and to be finalised with the kerb connection points with Roads contractor - ETA end of November.</p> <p>12.01.2022 – Subject to further discussion with Power and Water and contractors involved in the project. Updates provided in the next LA meeting and to Council in December.</p> <p>– ongoing when works resume after the break, variation for changes to scope to be actioned via way of variation for width increase of standard NT spec to 1200mm – which can be done under existing program budget.</p> <p>22.03.2022 – Ongoing</p> <p>24.05.2022 – Power and Water has finished the work. Additional workers will be moved from Umbakumba for this footpath work. Anticipated completion by June or first half of July 2022.</p> <p>22.06.2022 – Ongoing – with contractor still to complete – staff on island today and update will be provided to LA.</p>

ANGURUGU ACTIONS		
ACTION ITEM	ACTIONS	STATUS
		19.09.22 Additional pathway completed – ongoing but works have commenced. 19.10.22 Shane to update

ANGURUGU ACTIONS**COMPLETED ACTIONS:**

130/2020 – Chief Executive Officer Report	The Local Authority: Requests that a Coordinator from the different Council program areas is invited periodically to provide an update to the Local Authority in addition to the CEO report.	24.05.2021 – Recommend to mark as complete and remove from Action list.

GALIWIN'KU ACTIONS

ACTION ITEM	ACTIONS	STATUS
<p>149/2021</p> <p>Community Asbestos Update</p>	<p>That the Local Authority:</p> <p>(a) Notes the Community Asbestos Update, particularly the initial recommendations with regard to the asbestos in Galiwin'ku.</p> <p>(b) Supports a temporary/licenced storage area at the current land fill site.</p> <p>(c) Support Indigenous employment and training for the asbestos removal project.</p> <p>(d) Will provide the Director of Technical & Infrastructure Services with a map that identifies priority areas.</p>	<p>12.05.2021 – Will update further prior to next Local Authority meeting.</p> <p>20.05.2021 – Update provided to Local Authority, Budget was submit to the NTG and EARC are waiting for it to be approved and sent back with a contract. This will also include a storage container that will be portable. Training is also included in the budget with regards to the removal of asbestos – Ongoing – Updates will be provided at next meeting.</p> <p>12.10.2021 - position advertised for the project and communications officer - position should be filled November - more update provided in future reports.</p> <p>18.11.2021 – Interview was done on 17 Nov. A draft employment contract will be finalised and probable start would be January 2022.</p> <p>10.03.2022 – Employment contract counter signed – commencement February 2022 – attendance by the Waste Team and Ben for an introduction and finalised project direction is scheduled for this meeting.</p> <p>17.03.2022 – A report and presentation will be tabled in the May meeting</p> <p>19.05.2022 – An update was provided by Ben Jones - Environmental Projects and Communication Officer.</p> <p>21.07.2022 – Removal contractors for stage 1 to be engaged and progressed as soon as possible.</p> <p>19.10.22 – Stage one complete being the initial Emu pick with highlighted initial risk area within the town area being cleared by independent environmentalist – stage 2 or the continuation into other areas is being discussed with the consortium group partners – and further updates will be provided in the December Council meeting.</p> <p>12.05.2021 – Ongoing</p> <p>20.05.2021 – Update was provided at meeting. At the Next LA meeting to come up with a plan or design for the series of murals - Ongoing</p> <p>12.10.2021 - Ongoing awaiting designs from LA</p>
<p>152/2021</p> <p>Series of Murals (re-tabled)</p>	<p>That the Local Authority:</p> <p>(a) Continues to consider and advise when agreed what significant person or people to include in the series of murals.</p> <p>(b) Start gathering together photos of</p>	

GALIWIN'KU ACTIONS

ACTION ITEM	ACTIONS	STATUS
	possible candidates, to be given to the Community Development Coordinator.	<p>18.11.2021 – Ongoing awaiting design from LA</p> <p>12.01.2022 – Ongoing</p> <p>17.03.2022 – Discussions will continue with the community about finalising photos and get back to the CDC.</p> <p>19.05.2022 – Discussions will continue with the community about finalising photos/maps and get back to the CDC.</p> <p>21.07.2022 – A designer to be engaged to consult with each Local Authority and Community about what design they would like.</p> <p>19.10.22 – Design consultant to work with each Local Authority, community and homeland members to develop an agreed design, of a map of the region, including key cultural aspects of each part of the region.</p> <p>24.11.2022 – as above</p>
155/2021 Questions from Members	That the Local Authority: (a) Notes the questions from members about the misuse of the PA system, the progress of the proposed waterpark and BMX track projects, and the progress on the public toilet to be located at the private charter area at the airport.	<p>12.10.2021 – Ongoing - awaiting NLC consultations - Shelter to be installed Nov/ Dec.</p> <p>12.01.2022 NLC consultation has not happened for Galiwinku yet surrounding priority projects with the approval process is still ongoing.</p> <p>10.03.2022 – Still no outline for project application consultations dates – EARC have approached the NLC again with an offer for the usage of video conferencing from the Darwin office into Community meeting rooms to facilitate these consultations as they are not extensive to that of say consultations for new businesses or land mineral extractions such as mining etc.</p> <p>8.05.2022 – Consultation date has been suggested for July by the NLC.</p> <p>21.07.2022 – Consultation from the latest communication from the NLS will be in November.</p> <p>19/11/2022 – as above – consultation are still anticipated prior to Christmas</p>

GALIWIN'KU ACTIONS

ACTION ITEM	ACTIONS	STATUS
001/2020 RESOLVED	That the Local Authority: a) Notes the report on the Kava Pilot: Allowing the commercial importation of kava. b) Supports comprehensive community consultation as highlighted in the Northern Territory Government's submission to the Australian Government's Kava Pilot Phase 2: Allowing the Commercial Importation of Kava consultation paper, and the call for Commonwealth funding to support either: 1) increased compliance and policing for the increase in the illicit kava trade, or 2) effective and informed local decision making about kava management to minimise potential harms. c) Supports the Northern Territory Government's request for funding to support research into the health and social impacts from increased kava availability.	12.05.2021 – Email was received, stating that there is no action regarding the Kava Pilot – Ongoing. 20.05.2021 – Still unsure when this will be happening, Update has been provided to LA, will update up at next LA meeting – Ongoing. 17.12.2021 – A separate report on this will be presented by the CEO in the meeting. 12.01.2022 – Ongoing. 17.03.2022 – Discussion on Kava will continue with the community. 19.05.2022 – Call on the Northern Territory and Australian Governments to work with the Local Authorities and Regional Council to ensure genuine and thorough consultation and engagement with all communities and homelands of East Arnhem Land, on the important and pressing issues of the possible introduction of the legal sale of kava and alcohol. 21.07.2022 – Ongoing 19.10.22 President and CEO to follow up a positive discussion on this issue at a meeting with the Chief Minister to the region, with the Executive Director of the Department of the Chief Minister and Cabinet, on gaining action on the Local Authority and Council resolutions. 24.11.2022 as above

GALIWIN'KU ACTIONS

ACTION ITEM	ACTIONS	STATUS
Women's Centre Grant		<p>21.05.2020 – The Director of Community Development requested to provide an update for current and possible future programs to be run out of the Women's Centre facility.</p> <p>22.01.2021 – The Community Development Directorate has researched current women's centre and crisis accommodation providers across the NT. The attached list details organisation, location, operator, purpose and services offered for the members review. Galiwin'ku has current significant investment by Territory Families for a Galiwin'ku Crisis accommodation, in addition to other funded programs delivered at the Galiwin'ku women's space. The Community Development Directorate will continue to explore emerging opportunities to increase women's services in Galiwin'ku, however note that repetition of services adds increased complexity in further successful applications/opportunities being presented.</p> <p>28.01.2021 – Director Community Development to provide an update on commencement date and services provided by the Women's Centre, and to check the option of a trip for a small group to visit the Women's Centre at Maningrida.</p> <p>12.05.2021 – plan will be supplied at next council meeting.</p> <p>20.05.2021 – Director of Community Development to organise a charter for the Women of the LA to have a look at the women's centre in Maningrida, Update will be provided at next LA meeting – Ongoing.</p> <p>18.11.2021 – a budget has been allocated and CDC to organise a trip early new year.</p> <p>12.01.2022 – Contacted the Women's centre, have confirmed approval visit, discussion on purpose of visit have been confirmed, initial planning for trip is January – pending due to COVID – 19.</p> <p>08.05.2022 - Have proposed 1st or 2nd June for visit to Maningrida to visit Women's Centre. Melissa, Kaye, Nancy & Gaylene will attend for a one day visit. Spend the afternoon with the Women's Centre ladies and organise catering. Melissa & Kaye will look into other activities we can do in the morning, such as touring the town, visiting Council departments etc.</p> <p>19.05.2022 – The visit will be delayed.</p>

GALIWIN'KU ACTIONS

ACTION ITEM	ACTIONS	STATUS
		<p>21.07.2022 – Ongoing</p> <p>19.10.22 – Confirmation requested from the members if the trip at this stage still holds value – given the program diversity and arrangements with the new Women's Safe house facility program.</p> <p>24.11.2022 – LA recommended to Remove action</p>

GALIWIN'KU ACTIONS

ACTION ITEM	ACTIONS	STATUS
Cemetery Fencing	Field trip to determine state if trees etc to be removed and cleaned up.	<p>18.01.2021 – Quotations ready for release to the market end of January 2021.</p> <p>12.05.2021 – All materials have been provided, Still waiting for ARPA Approvals – Ongoing</p> <p>12.10.2021 – Ongoing - will be in the new year around Jan / Feb</p> <p>18.11.2021 – Ongoing - will be in the new year around Jan / Feb</p> <p>10.03.2022 – As per the above - materials on site – localised capacity with trades has been an issue, end of march commencement for the project.</p> <p>17.03.2022 – Engagement with traders has taken place.</p> <p>19.05.2022 - Engagement with traders has taken place and site preparations have begun on the area will be completed prior to June 30th</p> <p>22.06.2022 - Engagement with traders has taken place and site preparations have begun on the area – contractor is delayed due to completing prior commitments with security upgrades on facilities</p> <p>21.07.2022 – Ongoing.</p> <p>19.10.22 – Trainers engaged with MS team to clear the area as part of certified tree qualifications – the area is still be cleared progressively by the team.</p> <p>24.11.2022 – In progress.</p>
Grave Digger	Progress being made potentially November schedule	<p>21.05.2020 – The CDC is to provide modelling to inform further consideration of the viability of the purchase of a grave digger. Majority of providers on island are equipped with own machinery so hire model does not suit the operational environment. Grave digging is currently included as a 'gratis service' as per the EARC Funeral Service & Burial Policy.</p> <p>18.11.2020 – The Director of Technical & Infrastructure Services to come back to the Local Authority with detailed costed briefing with options for a small digger.</p>

GALIWIN'KU ACTIONS

ACTION ITEM	ACTIONS	STATUS
		<p>12.05.2021 – Costing has been obtained, will provided amounts at next Local Authority meeting.</p> <p>20.05.2021 – Cost has been provided to members of \$83,000 for grave digger, Recommendation that the Galiwin'ku LA support the mini excavator for burials and other requirements within Galiwin'ku pending council approval – Ongoing.</p> <p>18.11.2021 - Grave digger will be discussed in the December council meeting.</p> <p>12.01.2022 – discussed with the delays fleet capital outline – will be actioned by the end of January – but delivery may be March dependent on ETA of imports.</p> <p>10.03.2022 – Ongoing. Based on availability and capacity. Estimated finalisation is May 22, but still have machinery to facilitate any burial needs in the interim.</p> <p>19.05.2022 - delays fleet capital purchases availability – July / August ETA but still have machinery to facilitate any burial needs in the interim.</p> <p>21.07.2022 – Projection end of August/September</p> <p>19.10.22 – units are starting to become available – adjustments to the capital budget have been made in the revision for the purchase when stocks are ready.</p> <p>24.11.2022 – As above</p>
FUTURE ACTION ITEM/ACTION ON HOLD/ADVOCACY	ACTIONS	STATUS
Engagement with the Northern Land Council.	To approach the Local Northern Land Council Councillors to invite them to attend the next Local Authority meeting given their important role.	<p>21.07.2022</p> <p>Supports a fee for service singular consultation engagement with the Northern Land Council to progress these priority project applications surrounding youth and community infrastructure, which is a great priority.</p> <p>19.07.22 Letter to be sent to see if they can video in next meeting.</p> <p>REMOVE ACTION I</p>

GALIWIN'KU ACTIONS

ACTION ITEM	ACTIONS	STATUS
		19/11/2022 – remove from action list as capacity prior was limited and dates have been communicated

COMPLETED ITEMS:

Improvement to Tracks	That the Local Authority notes the question from members about the need for funds to improve the tracks to hunting grounds and Local Authority funds for Youth, Sport and Recreation.	Completed
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GAPUWIYAK ACTIONS

ACTION ITEM	ACTIONS	STATUS
175/2021 Series of Murals (re-tabled)	That the Local Authority: (a) Continue to consider and advise when agreed what significant person or people to include in the series of murals. (b) Speak to family members, and start gathering together photos, of possible candidates, to be given to the Community Development Coordinator.	19.03.2021 – Awaiting on suggestions, LA members still to speak to families seeking permission. 12.05.2021 – Ongoing – Still waiting on suggestions from LA Members. 12.10.2021 – LA members have gathered a list of names for the murals and are waiting for family to approve the inclusion in the murals. 19.11.2021 – Consultation with community members and Traditional Owners continuing. 21.01.2022 – Further consultation and discussion with the Local Authority is ongoing. A potential idea was to have the School logo referencing tribes in the community. The Director Technical and Infrastructure services to develop a concept design for consultation with community, Traditional Owners and Miliintji Corporation. 18.03.2022 – The CDC to work with the LA members and the community to agree on the Murals. 09.05.2022 – CDC has scheduled meeting 10.05.2022 with LA members to agree on murals. Update to be given in next LA Meeting 20.05.2022 20.05.2022 – Community elders have requested the presence of the Elected Members to consult with regarding the selection of founders of Gapuwiyak for inclusion in the murals. 19.10.22 – Design consultant to work with each Local Authority, community and homeland members to develop an agreed design, of a map of the region, including key cultural aspects of each part of the region. 25.11.2022 – As above

GAPUWIYAK ACTIONS

ACTION ITEM	ACTIONS	STATUS
001/2020 Resolved	That the Local Authority: a) Notes the report on the Kava Pilot: Allowing the commercial importation of kava. b) Supports comprehensive community consultation as highlighted in the Northern Territory Government's submission to the Australian Government's Kava Pilot Phase 2: Allowing the Commercial Importation of Kava consultation paper, and the call for Commonwealth funding to support either: 1) increased compliance and policing for the increase in the illicit kava trade, or 2) effective and informed local decision making about kava management to minimise potential harms. c) Supports the Northern Territory Government's request for funding to support research into the health and social impacts from increased kava availability. d) Seek clarification from Northern Territory Government how Kava is going to be managed in the Northern Territory during the next two years, the duration of the pilot.	12.05.2021 – Email was received, stating that there is no action regarding the Kava Pilot - Ongoing 12.10.2021 – Update provided to LA Members - ongoing 17.12.2021 – A separate report will be presented by the CEO in the meeting. 21.01.2022 – CEO is having meetings about consultation on 8 Feb 2022. 18.03.2022 – Cr Bandi Wunungmurra and the Director Community Development to attend the regional Children and Families Meeting on the 5 April to advocate Council's position on this. 09.05.2022 - Dale Keehne and President Lapulung Dhamarrandji attended the RCFC and will provide updates to the Local Authority. 20.05.2022 - Call on the Northern Territory and Australian Governments to work with the Local Authorities and Regional Council to ensure genuine and thorough consultation and engagement with all communities and homelands of East Arnhem Land, on the important and pressing issues of the possible introduction of the legal sale of kava and alcohol. 19.10.22 President and CEO to follow up a positive discussion on this issue at a meeting with the Chief Minister to the region, with the Executive Director of the Department of the Chief Minister and Cabinet, on gaining action on the Local Authority and Council resolutions. 25.11.2022 – As noted above.

GAPUWIYAK ACTIONS

ACTION ITEM	ACTIONS	STATUS
PA System Upgrades to the PA system \$43,000	The Director of Technical & Infrastructure Services to provide an update on the upgrade to the PA system at next meeting.	<p>10.07.2020 - Action item issued to ICT Department and are looking into options for positioning at the oval potentially on one of the lighting towers given power and mounting height already available.</p> <p>25.09.2020 The Local Authority confirms it wants a new PA system installed to ensure PA coverage across the whole community.</p> <p>29.01.2021 – Jonathan Lora sent a revised action for commencement. The work to produce a revised design and costing is underway.</p> <p>19.03.2021 – Installation to commence in four weeks. Speakers to cover across the whole community</p> <p>12.05.2021 – Revised price for installation will be taken to next LA, \$63,000 pricing.</p> <p>21.05.2021 – Needs more funding to go towards project, update will be provided at next LA. – Funding options to be further discussed.</p> <p>19.11.2021 – Additional fund is required for the project. LA approves an additional \$20,000 for a full upgrade of the PA system based on the quotation received.</p> <p>21.01.2022 – funds approved at Council meeting in December – project to start in February.</p> <p>28.05.2022 - Telstra and Wyatt Broadcast and Media Solutions P/L have been engaged - a tentative start date for the 25th of April 2022 and a completion date for the 29th of June 2022.</p> <p>There has been a delay due to additional requirements with a clearance mounting pole and costs, all pricing received for additions and will be actioned.</p> <p>22.06.2022 – as above – no action until new ICT Manager starts July 12.</p>

GAPUWIYAK ACTIONS		
ACTION ITEM	ACTIONS	STATUS
		19.10.22 gear ordered should be here mid-November is progressing

GAPUWIYAK ACTIONS

ACTION ITEM	ACTIONS	STATUS
Church Repairs		<p>22.05.2020 – David Forsyth from Uniting Church has written to the Local Authority in response to the issues raised by the LA. The Director of Technical & Infrastructure Services to check if the building is heritage listed and if so, investigate options for funding for repairs and maintenance.</p> <p>The Local Authority requests that the Community Development Coordinator drafts a letter for Council to send an invitation to Church, MAF and ALPA representatives to visit the community to consult with community about the future of the Church building. (Completed)</p> <p>29.01.2021 – Head man at church is planning to come out to discuss with community about condition of the church and future use – scheduled date unknown.</p> <p>19.03.2021 – No update has been received as yet from Uniting Church</p> <p>12.05.2021 – Update at next LA – Ongoing</p> <p>21.05.2021 – will update at next LA meeting – Director of Technical and Infrastructure Services will advise of visit to CDC. – Ongoing.</p> <p>19.11.2021 – No feedback received from the church on visit dates no change due to holiday period.</p> <p>20.05.2022 – No further update on dates – ongoing</p> <p>30.06.2022 – ongoing</p> <p>19.10.22 APAC engineering program has conducted maintenance and upgrades to the facility. – Remove from action list</p>

GAPUWIYAK ACTIONS

ACTION ITEM	ACTIONS	STATUS
Infrastructure for Youth to hang out		<p>22.05.2020 – The Local Authority requests the Director of Technical & Infrastructure Services review and finalise existing designs for fit-for-purpose infrastructure under the Community Infrastructure Plan. This would be for fit out of the Youth, Sport & Recreation Hall as a major project that Council can seek to identify funding to implement.</p> <p>29.01.2021 – Part of Approved Army project to commence in 2021/2022 financial year.</p> <p>19.03.2021 – Building approved , at this stage not sure if it will be a Youth Drop In Centre as purpose of the building has changed.</p> <p>12.05.2021 – Ongoing – Andrew met the Army and discussed training and also the infrastructure.</p> <p>12.10.2021 – Update provided to LA members- ongoing process up to the dry season in 2022 - meeting with ACCAP held and design is progressing - Report update at October meeting.</p> <p>21.01.2022 – ACAAP project as per previous reports – to commence in 2022 after the wet season – additional reports in the next meeting.</p> <p>18.03.2022 – ACAAP visits planned for the 28 March 2022.</p> <p>20.05.2022 – ongoing and progressing to commencement of project.</p> <p>30.06.2022 – Ongoing</p> <p>19.10.22 – facility agreement for handover has been signed by both parties – anticipated completion inspection on or around the 17th of November.</p>

GAPUWIYAK ACTIONS

ACTION ITEM	ACTIONS	STATUS
Shelter for Fuel Bowers		<p>22.05.2020 – The Director of Technical & Infrastructure Services to investigate the Shelter for Fuel Bowers as part of broader bowser update.</p> <p>29.01.2021 - This project is still pending. EARC is awaiting a replacement bowser supply first, which has been delayed due to available units in the country – expected by end of February.</p> <p>19.03.2021 – Units arrived in Darwin and installation will commence 2nd week of April 2021. 12.05.2021 – New Fuel bowzers have been finished – Update will be provided at next LA meeting.</p> <p>12.10.2021 - Ongoing - other projects being completed will progress around Jan/Feb</p> <p>20.05.2022 - Ongoing. And to be actioned in the Dry Season, probably end of August – capacity and extended priorities being addressed prior.</p> <p>30.06.2022 – Ongoing</p> <p>19.10.22 – this item is still pending – due to staff capacity</p> <p>10.03.2022 – Names suggested going to next Council for support approval at the next meeting then will be placed in front of the Place name committee.</p> <p>11.04.2022 – Recommendation that Council support the names proposed by the Local Authority and Community members for application to the Place Names Committee</p> <p>20.05.2022 – Ongoing with application being lodged</p> <p>30.06.2022 – Ongoing</p> <p>19.10.22 – awaiting confirmation from one other community for a consolidated application to place names – given the delays the approach will be made separately and lodgement by the end of the month.</p>
Street Naming for Gapuwiyak Subdivision Stage 2 & Stage 3	<p>The Local Authority recommends the following street names to submit to the NT Place names Committee for consideration:</p> <p>a) Road 1 – Dhurrbinda (meaning - a bush plum)</p> <p>b) Road 2 – Dhayarrmirri (meaning – a small river for locals to swim)</p>	

GAPUWIYAK ACTIONS

Items on Hold/Advocacy Items	ACTIONS	STATUS
Upgrade Airport Waiting Area		<p>22.05.2020 – The advice received was that the NTG is only responsible for grounds maintenance and the structure was built by the Community Incorporated Council/Shire at the transition of local government.</p> <p>29.01.2021 – The Local Authority has recommended a financial contribution toward a co-funded grant opportunity – to be tabled at the February Council meeting.</p> <p>19.03.2021 – Council have put \$50 aside to work with NT Government to help with costs on the upgrade of the airport area</p> <p>12.05.2021 – Ongoing – Funding opportunity will be advised</p> <p>21.05.2021 – Advocacy has been sought for funding, next round has been open and funding options will be available at next LA meeting.</p> <p>21.01.2022 – Ongoing</p> <p>20.05.2022 – no change – seeking additional funding.</p> <p>30.06.2022 – no change</p> <p>Move to advocacy</p>

COMPLETED ACTIONS:

GAPUWIYAK ACTIONS

178/2021 Questions from Members	That the Local Authority: a) Notes the question from members. b) Requests a letter be written from the Local Authority to NT Health and Miwatj Health requesting the provision of a morgue service in Gapuwiyak, as in Galiwin'ku, as it is an essential and very important need for the community.	Completed
Purchase of a four wheel drive equipped Coaster bus, as offered by the Federal Government Opposition	The Gapuwiyak Local Authority supports the purchase a four wheel drive equipped Coaster bus, as offered by the Federal Government Opposition ahead of the next election, and requests Council management to work with the school, and possibly other organisations on how to ensure the most effective use of the bus, and funding for its repair and maintenance.	30.06.2022 – Remove item – will not progress any further.

GAPUWIYAK ACTIONS

Community Entrance Signage Project – Gapuwiyak	That Local Authority members review the tabled Community Entry signs and provide feedback on the structure of the information and design of the sign specific for the Gapuwiyak community entrance.	22.06.2022 – Completed
121/2020 Gapuwiyak Community Footpath Installation	That the Local Authority notes the report and approves the new locations marked in green for the allocation of Local Authority Project Funding on Gapuwiyak community footpaths.	19.10.22 completed

GUNYANGARA ACTIONS

ACTION ITEM	ACTIONS	STATUS
Kava Pilot	That the Local Authority: a) Notes the report on the Kava Pilot: Allowing the commercial importation of kava. b) Supports comprehensive community consultation as highlighted in the Northern Territory Government's submission to the Australian Government's Kava Pilot Phase 2: Allowing the Commercial Importation of Kava consultation paper, and the call for Commonwealth funding to support either: 1) increased compliance and policing for the increase in the illicit kava trade, or 2) effective and informed local decision making about kava management to minimise potential harms. c) Supports the Northern Territory Government's request for funding to support research into the health and social impacts from increased kava availability	20.10.22 President and CEO to follow up a positive discussion on this issue at a meeting with the Chief Minister to the region, with the Executive Director of the Department of the Chief Minister and Cabinet, on gaining action on the Local Authority and Council resolutions.
Murals		20.10.22 – Design consultant to work with each Local Authority, community and homeland members to develop an agreed design, of a map of the region, including key cultural aspects of each part of the region.

GUNYANGARA ACTIONS

COMPLETED ACTIONS:

ACTION ITEM	ACTIONS	STATUS
083/2021 Community Entrance Sign	That Local Authority members review the tabled Community Entry signs examples and provide feedback on a design specific for the Gunyangara community and decide on a suitable location for the sign to be installed when complete.	Completed
Questions from members	That the Local Authority notes the questions from members and follow up on those questions that cannot be answered at today's meeting. Local Authority member Antoine Gintz raised concern regarding the death of a tree from the front lawn of the Gumatj building, due to the bark being taken for painting from a community member and also if there is a possibility to have a by-law regarding this.	Completed
Bus Shelter		Completed

MILINGIMBI ACTIONS

ACTION ITEM	ACTIONS	STATUS
141/2021 Series of Murals (re-tabled)	That the Local Authority: (a) Continue to consider and advise when agreed what significant person or people to include in the series of murals. (b) Start gathering together photos of possible candidates, to be given to the Community Development Coordinator.	12.05.2021 – Ongoing 12.10.2021 – LA are still deciding what way they would like to proceed with. 12.01.2022 – Ongoing. 18.01.2022 – Community Development Coordinator to with the President & Local Authority Members to have campfire with local TO'S to gather ideas for discussion at next Local Authority meeting. Gather Photos of missionary days similar to Project of Galwinku – Vision of Old to the New. 15.03.2022 - Ongoing 17.05.2022 – Local Authority members with the Community Development Coordinator and Designer to hold campfire meeting to turn ideas into action. 19.07.2022 – Ongoing – Artist to meet with community and homeland members. 20.09.2022- Artist to visit communities to finalise design. 19.10.22 – Design consultant to work with each Local Authority, community and homeland members to develop an agreed design, of a map of the region, including key cultural aspects of each part of the region. 22.11.2022 – As above.

MILINGIMBI ACTIONS

ACTION ITEM	ACTIONS	STATUS
001/2020 RESOLVED	That the Local Authority: a) Notes the report on the Kava Pilot: Allowing the commercial importation of kava. b) Supports comprehensive community consultation as highlighted in the Northern Territory Government's submission to the Australian Government's Kava Pilot Phase 2: Allowing the Commercial Importation of Kava consultation paper, and the call for Commonwealth funding to support either: 1) increased compliance and policing for the increase in the illicit kava trade, or 2) effective and informed local decision making about kava management to minimise potential harms. c) Supports the Northern Territory Government's request for funding to support research into the health and social impacts from increased kava availability.	12.05.2021 – Email was received, stating that there is no action regarding the Kava Pilot – Ongoing 18.05.2021 – Update provided to LA, EARC will provide update from government once received. 12.01.2022 – A separate report was presented on this by the CEO – ongoing. 15.03.2022 – A detail discussion took place with the members, President and the CEO. 17.05.2022 - Call on the Northern Territory and Australian Governments to work with the Local Authorities and Regional Council to ensure genuine and thorough consultation and engagement with all communities and homelands of East Arnhem Land, on the important and pressing issues of the possible introduction of the legal sale of kava and alcohol'. 19.07.2022 – Ongoing 20.09.2022 covered in CEO Report 19.10.22 President and CEO to follow up a positive discussion on this issue at a meeting with the Chief Minister to the region, with the Executive Director of the Department of the Chief Minister and Cabinet, on gaining action on the Local Authority and Council resolutions. 22.11.2022 – As above.
Priority footpaths		10.11.2020 – tender release to the market and evaluated – market pricing for the works significantly over budget and works of the same nature across multiple areas – this project will be re-assessed and delivered in a reduced scope or additional funds will need to be allocated – this item will be discussed at the next LA meeting for suggested direction. 27.01.2021 – ongoing at this stage – CDP and Contractors still to recommence respective services in Community at this stage.

MILINGIMBI ACTIONS

ACTION ITEM	ACTIONS	STATUS
Water to be installed at the oval		<p>12.05.2021 – Ongoing – Will bring information to next LA meeting.</p> <p>18.05.2021 – Will update at next LA meeting.</p> <p>16.11.2021 – Update progress in January/late January about the project.</p> <p>12.01.2022 - Project still pending tender re-release to test market pricing which exceeded all similar works of this type conducted to date – release at end of January.</p> <p>15.03.2022 – Tender will be re-released by the end of April 2022</p> <p>17.05.2022 – Tender will be re-released by end of May 2022.</p> <p>22.06.2022 – Tender currently out to the market and will await any submission when closed to consider.</p> <p>30.06.2022 – Out to tender – closes in 1 week.</p> <p>19.07.2022 – Tender has closed but has not been evaluated as yet.</p> <p>12.09.2022 - Tender evaluated to go to council as a reduced scope in the October meeting dependant on funding extension for LAPF</p> <p>19.10.22 – report to be tabled at the December meeting and funds adjustments have been made in the budget revision</p> <p>22.11.2022 - Report to be put forward to Council at December meeting and Tender being put forward.</p>
		<p>19.05.2020 – Director of Technical & Infrastructure Services to follow up with Power & Water regarding current status of water sources, and when extra water may become available. To also investigate the use of brackish water for the Oval and report back to the LA.</p>

MILINGIMBI ACTIONS

ACTION ITEM	ACTIONS	STATUS
		<p>18.01.2021 - Email and discussion are underway with Power and Water surrounding supply options – Brackish Test bore was not approved but other options have been suggested as possibilities – awaiting official Power and Water response.</p> <p>12.05.2021 – Ongoing – Awaiting response from Power and Water.</p> <p>12.10.2021 – Ongoing – Still waiting for response from Power and Water.</p> <p>12.01.2022 – Ongoing with no approval from power and water obtained to date.</p> <p>15.03.2022 – no update after previous report.</p> <p>17.05.2022 – Power and Water will come back to us with requested information as per the agreement at the Guest speaker delivery at the LA on the Milingimbi water story.</p> <p>19.07.2022 – Water availability for the oval yet to be confirmed – EARC Tech Services to follow up.</p> <p>12.09.2022 – no change to the above.</p> <p>19.10.22 – Move to advocacy – as water will be an ongoing consideration noting the completion of the head works and proposed sub-division</p> <p>22.11.2022 – Question to be asked to PAW</p>
Beautification of Jesse Smith park		<p>27.01.2021 - Additional bollards have arrived and will be installed by the MS Team in the near future.</p> <p>12.05.2021 – Bollards are located in Milingimbi and will be placed into the right spots by Monday Morning.</p> <p>12.10.2021 – Ongoing – is on work list to be installed by MS crew.</p> <p>12.01.2021 – Ongoing and will be addressed in January due to teams capacity and current commitments.</p>

MILINGIMBI ACTIONS

ACTION ITEM	ACTIONS	STATUS
		<p>15.03.2022 – within the next three weeks work will start after two vacant positions are filled.</p> <p>17.05.2022 – Ongoing</p> <p>22.06.2022 – Ongoing and is on the works list – program busy with grass reductions and other works at this stage.</p> <p>30.06.2022 – ongoing</p> <p>19.07.2022 – Currently still on public works team project list – will be actioned when the team have the capacity.</p> <p>12.09.2022 – as above due to the extent of works being undertaken</p> <p>19.10.22 Shane to update</p> <p>22.11.2022 – On MSS team to do list.</p>
Makarata Field		<p>27.01.2021 - NLC consultations were held the week of the 2nd of November – awaiting formal advice on the consultation outcome from the NLC, NLC leasing staff still on holidays and set to return at the end of January. We are awaiting an official response from NLC.</p> <p>18.01.2021 – Director Technical & Infrastructure Services to follow up for potential for historical listing (and as bombing site) and options for funding, DTSI looking into options and will report back in future meeting, noting this project was listed on the community priority listing for a co-funding contribution.</p> <p>12.05.2021 – Has trust approval, have the paperwork to be signed off. Awaiting for licence and approval for land. Ongoing.</p> <p>12.10.2021 – Ongoing final concept to be agreed and grant funding sought in 2022.</p>

MILINGIMBI ACTIONS

ACTION ITEM	ACTIONS	STATUS												
		<p>12.01.2022 – Ongoing with concept workshop to be conducted in relation to the layout in readiness for Grant funding opportunity, basic layout developed but to be refined as final draft direction.</p> <p>15.03.2022 – Pending</p> <p>17.05.2022 – Ongoing and pending design meeting to take place.</p> <p>30.06.2022 – Ongoing.</p> <p>19.07.2022 – Meeting was arranged with President for an overview of the basic requirement in Milingimbi – flights not available – to be rescheduled.</p> <p>12.09.2022 – Solar lighting on order with cyclonic foundation blocks – area cleared ready for sand once approved locally by TO's.</p> <p>19.10.22 – Update from Manufacturer below</p> <hr/> <p>Morning Shane,</p> <p>Apologies for delay with update on ETA.</p> <p>I am having difficulty with our block manufacturer (HO'S Hire Katherine) team have been out on remote site installations.</p> <p>We know the last 6 concrete blocks were poured last week we are waiting cure times and ETAs to Darwin from Julie at the block supplier.</p> <p>We understand they have been serverly delayed due to bad weather and concrete plan in Katherine had to shut down for a week or so for maintenance.</p> <p>We have following POs:</p> <table><tr><td>PO:</td><td>Location:</td><td>QTY</td><td>Item:</td></tr><tr><td>PO091271</td><td>Gunyangara</td><td>1x</td><td>Block</td></tr><tr><td>PO091635</td><td>Gunyangara</td><td>1x</td><td>Block</td></tr></table>	PO:	Location:	QTY	Item:	PO091271	Gunyangara	1x	Block	PO091635	Gunyangara	1x	Block
PO:	Location:	QTY	Item:											
PO091271	Gunyangara	1x	Block											
PO091635	Gunyangara	1x	Block											

MILINGIMBI ACTIONS

ACTION ITEM	ACTIONS	STATUS
		<p>PO091636 Mililingimbi 4x GFS-200 Solar Lights & Blocks ** 6x</p> <p>**Solar Lights have been packed at our warehouse ready to ship ex-Adelaide, they will leave met up with blocks at Sea Swift Darwin</p> <p>We are chasing further update will let you know when more information comes to hand.</p> <p>Again sorry for any impact these delays in blocks for your projects.</p> <hr/> <p>22.11.2022 – As above. To update further at next meeting.</p>

COMPLETED ACTIONS:

YSR – New commercial stove for YSR centre		11.04.2022 – completed
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MILYAKBURRA ACTIONS

ACTION ITEM	ACTIONS	STATUS
163/2021 Series of Murals	That the Local Authority continue to consider and advise when agreed what significant person or people to include in the series of murals.	12.05.2021 – Ongoing 24.05.2021 – Update provided to LA members. Members have decided that they would like to use the elders and young people. Timeline agreed that Cr Elliot to consult with community members within 14 days, to advise council at next council meeting. 22.11.2021 – Ongoing. Some concerns were raised to have paintings of Anindilyakwa leaders on the outside of the building, but ok to have them inside. Will discuss this point with Umbakumba and Angurugu Local Authorities. 18.01.2022 – Suggestive option for the Groote Archipelago – which is tabled for this meeting is the recognition on the EARC Head office based in Nhulunbuy - a map to be the fixture for the acknowledgement of associated history of the Groote Area as part of the Regional history and long standing association. 23.05.2022 – Ongoing 25.07.2022 – Ongoing - To have a designer visit community. 19.10.22 – Design consultant to work with each Local Authority, community and homeland members to develop an agreed design, of a map of the region, including key cultural aspects of each part of the region.
The legal sale of Kava		23.05.2022 - Call on the Northern Territory and Australian Governments to work with the Local Authorities and Regional Council to ensure genuine and thorough consultation and engagement with all communities and homelands of East Arnhem Land, on the important and pressing issues of the possible introduction of the legal sale of kava and alcohol. 25.07.2022 – no to Milyakburra - but will support decision made by the other Groote communities of Angurugu and Umbakumba and the Yolgnu communities and homelands. 19.10.22 President and CEO to follow up a positive discussion on this issue at a meeting with the Chief Minister to the region, with the Executive Director of the

MILYAKBURRA ACTIONS

ACTION ITEM	ACTIONS	STATUS
		Department of the Chief Minister and Cabinet, on gaining action on the Local Authority and Council resolutions.
Alcohol		25.07.2022 - The Local Authority have confirmed in the meeting with ALC and Government officials that they oppose the legal sale of alcohol in Milyakburra, and that no resident of Milyakburra be granted a permit to buy alcohol, to prevent them from being humbugged by people from other communities. 26.09.2022 per the CEO report.
Cemetery Fence	Cemetery fence – 18/01/2021 – The cemetery fence falls outside town boundary. The Director of Technical and Infrastructure Services to update the Local Authority of any progress once NT Government and ALC recommence consultations – No update provided by the department to date and consultations still pending.	24.05.2021 – Ongoing. 10.03.2022 – Ongoing no confirmation to date received. 23.05.2022 – No finalisation on this one yet. 30.6.2022 – As above - no finalisation on this as yet. 25.07.2022 – Still waiting on the NTG and Land Trust to finalise discussions on the licence arrangements with the newly adopted Act. 26.09.2022 – Ongoing
Barge Landing Solar Lights One of the two lights at the Barge Landing is not working	26.09.2022 – Director Technical and Infrastructure Services to follow up.	24/10/22 – Local Govt. representatives are currently working on how to progress discussions with all interested parties and will provide an update in the coming weeks. 19.11/2022 – Update from the department of Chief Minister – Development Officer on the 24th of October Good morning Shane, My name is xxxxxx and I recently joined the Local Government Unit. I wanted to reach out and introduce myself because I will be working with Ethan on various projects related to the Burial and Cremation Act 2022, including the Groote Eylandt Cemetery Licence applications.

MILYAKBURRA ACTIONS

ACTION ITEM	ACTIONS	STATUS
		We are currently working on how to progress discussions with all interested parties and will provide an update in the coming weeks. Please feel free to reach out if you have any questions. _____
Water tank required at Barge Landing Similar to one at airport.	Director Technical and Infrastructure Services to assess cost and options to fund.	19.10.22 Cost will be supplied to the Local Authorities to determine funding 19/11/2022 – Quotation for tank received from Darwin based supplier for a 3000 ltr tank – awaiting quotation from LAC for a manufactured tank stand for the tank in addition to hold down cables for cyclone rating – further updates will be supplied in the next meeting.
Shift required from loud diesel generator to solar generator	Director Technical and Infrastructure Services to approach ALC about funding.	19.10.22 Emailed CEO ALC and AHAC and Power and Water requesting whether if that alternate power generation for the community was in their future infrastructure planning. – no response received to date
Need for upgrade of road from barge landing to town due to extra traffic from new college	Director Technical and Infrastructure Services to assess cost and options to fund including speed reduction humps, tarmacking and water truck.	19.10.22 Director Technical and infrastructure services has emailed ALC CEO requesting that available funding as part of their current or future development plans for the service access of the new college - no response has been received to date.

MILYAKBURRA ACTIONS

ACTION ITEM	ACTIONS	STATUS
FUTURE ACTION ITEM/ACTION ON HOLD/ADVOCACY	ACTIONS	STATUS
Toilet needed at Barge Landing	26.09.2022 – Director Technical and Infrastructure Services to follow up.	19.10.22 Move to Advocacy
Health Worker	Move to advocacy	Move to advocacy

COMPLETED ACTIONS:

112/2020 – Approval of Welcome Signage for Milyakburra		22.06.2022 – completed
Street Lights		26.09.2022 – completed

RAMINGTON ACTIONS

ACTION ITEM	ACTIONS	STATUS
181/2021 Series of Murals (re-tabled)	That the Local Authority consider and advise when agreed what significant person or people to include in the series of murals.	<p>12.05.2021 – Ongoing</p> <p>12.10.2021 – LA are still deciding what way they would like to proceed with.</p> <p>17.01.2022 – The CDC to work with the members and provide update (list of items) on the next LA meeting.</p> <p>14.03.2022 – ongoing discussion.</p> <p>02.06.2022 - LA supports the murals to be based on a map of Ramington and its homelands.</p> <p>19.09.2022 – Design consultant to work with community on design.</p> <p>19.10.22 – Design consultant to work with each Local Authority, community and homeland members to develop an agreed design, of a map of the region, including key cultural aspects of each part of the region.</p> <p>21.11.2022 – As above.</p>

RAMINGINING ACTIONS

ACTION ITEM	ACTIONS	STATUS
01/2020 RESOLVED	That the Local Authority: a) Notes the report on the Kava Pilot: Allowing the commercial importation of kava. b) Supports comprehensive community consultation as highlighted in the Northern Territory Government's submission to the Australian Government's Kava Pilot Phase 2: Allowing the Commercial Importation of Kava consultation paper, and the call for Commonwealth funding to support either: 1) increased compliance and policing for the increase in the illicit kava trade, or 2) effective and informed local decision making about kava management to minimise potential harms. c) Supports the Northern Territory Government's request for funding to support research into the health and social impacts from increased kava availability.	25.01.21 – The Local Authorities resolution has been shared with the Department of Chief Minister. 12.05.2021 – Email was received, stating that there is no action regarding the Kava Pilot – Ongoing 19.05.2021 – Updated has been provided to the Local Authority Members, with further updates to come. 15.11.2021 – A separate report was presented by the CEO in the meeting. 17.01.2022 – The CEO will provide further updates in the next meeting. The LA will continue to discuss Kava with the community. 02.06.2022 - Call on the Northern Territory and Australian Governments to work with the Local Authorities and Regional Council to ensure genuine and thorough consultation and engagement with and understanding of all communities and homelands of East Arnhem Land, on the important and pressing issues of the possible introduction of the legal sale of kava and alcohol and support the leadership of the President on this issue. 19.10.22 President and CEO to follow up a positive discussion on this issue at a meeting with the Chief Minister to the region, with the Executive Director of the Department of the Chief Minister and Cabinet, on gaining action on the Local Authority and Council resolutions. 21.11.2022 – As above.

RAMINGINING ACTIONS

ACTION ITEM	ACTIONS	STATUS
Street Naming for New Subdivision	001/2022 RESOLVED That the Raminingining Local Authority Members consult further with Traditional Owners and the wider community and provide a list to the Director Technical and Infrastructure services through the Community Development Coordinator for tabling in the next LA meeting.	<p>14.03.2022 - There will be a separate report on Street naming in this meeting.</p> <p>02.06.2022 – Ongoing confirmation and consultation still required.</p> <p>12.09.2022 – Ongoing and awaiting confirmation to DTSI & SPW&I</p> <p>19.09.2022 – Confirmed agreement on the new names of the Road in the sub-division to be Maypinyi Road (represents water hole with rainbow snake). The new Close to be called Ngulurrdjapin Close (represents resting place of the red kangaroo after being speared).</p>
FUTURE ACTION ITEM/ACTION ON HOLD: Community Oval Stage/Advocacy	Extend the Community Oval Stage and construct a stage at the Church grounds. \$200,000	<p>18.01.2021 Design and engineering being finalised for market release – release due end of November with Construction anticipated February – March 2021</p> <p>12.05.2021 – Ongoing</p> <p>19.05.2021 – Project update will be provided at next Local Authority Meeting. Design stage is currently in the process.</p> <p>15.11.2021 – Construction of lights will begin in January. Ongoing. Quotation will go out in a few weeks. Local authority to put LA money of \$138,934.00 to the community oval stage project.</p> <p>17.01.2022 - Request for Tender (RFT) for Lighting to be released in two weeks due to capacity and staff leave over the Christmas period. Request For Tender (RFT) documents for the stage to be released to market end of February.</p>

RAMMINGING ACTIONS

ACTION ITEM	ACTIONS	STATUS
		<p>14.03.2022 – will go to the market this Friday</p> <p>02.06.2022 – To be dealt with in a separate pool</p> <p>22.06.2022 – tender evaluated – pricing beyond available funds – report in this Council meeting.</p> <p>12.09.2022 – Remove from Action and move to Advocacy items.</p>

RAMMINGING COMPLETED ACTIONS:

White Line Markings on Bitumen Roads		30.6.2022 – completed
Community Entrance Signage Project		22.06.2022 – completed
Oval lighting		30.6.2022 completed

RAMINGTON ACTIONS

Landfill Trench for Clothing		19.10.22 Completed.
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YIRRKALA ACTIONS

ACTION ITEM	ACTIONS	STATUS
163/2021 Corporate Services Report	That the Local Authority: Requests the Director Technical and Infrastructure Services to have discussions with Rirratjingu on options to improve the public announcement system coverage in Yirrkala.	12.05.2021 – Ongoing. 25.11.2021 – Ongoing. Gained permission from Rirratjingu to place speaker on their office building. Quotation being sourced. 24.03.2022 – Permission has been granted, however obtaining trades to complete work. 26.05.2022 – Ongoing 02.12.2022 – New ICT is exploring options for installation with expectations of installation by Jan 2023.
170/2021 Series of Murals (re-tabled)	That the Local Authority considers and advises when agreed what significant person or people to include in the series of murals.	12.05.2021 – Ongoing. 25.11.2021 – Ongoing. 24.03.2022 – Further discussion to occur. 26.05.2022 – Support one design being developed in consultation with all Local Authorities. 19.10.22 – Design consultant to work with each Local Authority, community and homeland members to develop an agreed design, of a map of the region, including key cultural aspects of each part of the region. 02.12.2022 Consultant has been engaged.

YIRRKALA ACTIONS

ACTION ITEM	ACTIONS	STATUS
001/2020 RESOLVED	<p>That the Local Authority:</p> <p>a) Notes the report on the Kava Pilot: Allowing the commercial importation of kava.</p> <p>b) Supports comprehensive community consultation as highlighted in the Northern Territory Government's submission to the Australian Government's Kava Pilot Phase 2: Allowing the Commercial Importation of Kava consultation paper, and the call for Commonwealth funding to support either:</p> <p>1) increased compliance and policing for the increase in the illicit kava trade, or</p> <p>2) effective and informed local decision making about kava management to minimise potential harms.</p> <p>c) Supports the Northern Territory Government's request for funding to support research into the health and social impacts from increased kava availability.</p>	<p>12.05.2021 – Email was received, stating that there is no action regarding the Kava Pilot – Ongoing</p> <p>25.11.2021 – A separate report on this topic will be presented by the CEO in the meeting.</p> <p>24.03.2022 – Proper consultation to take place with Community and Homelands.</p> <p>26.05.2022 - Call on the Northern Territory and Australian Governments to work with the Local Authorities and Regional Council to ensure genuine and thorough consultation and engagement with the understanding of all communities and homelands of East Arnhem Land, on the important and pressing issues of the possible introduction of the legal sale of kava and alcohol and support the leadership of the President on this issue.</p> <p>19.10.22 President and CEO to follow up a positive discussion on this issue at a meeting with the Chief Minister to the region, with the Executive Director of the Department of the Chief Minister and Cabinet, on gaining action on the Local Authority and Council resolutions.</p> <p>02.12.2022 – CEO has met with Executive Director of the Chief Minister's Department and raised concerns of Local Authorities and Council of lack of action on holding consultation across the region. Local Authority had a range of views on kava, but supports no changes to alcohol and proper and full consultation on kava.</p> <p>Local Authority has requested that Council pushes the consultation to start and have a meeting for community and the region (invite all interested to attend) on Kava – invite Government to come if they are not going to act. To discuss all</p>

YIRRKALA ACTIONS

ACTION ITEM	ACTIONS	STATUS
		aspects of Kava positive and negative, health, community funds.
002/2020 RESOLVED	<p>That the Local Authority:</p> <p>a) Notes the questions from members about whether sitting fees can be increased to respect the significant contribution of the Local Authority to community.</p> <p>b) Request that the CEO writes a letter to the NT Government to advocate for an increase in fees for all Local Authorities.</p> <p>c) Requests that the CEO investigates more flexibility in payment of Local Authority sitting fees. Will continue to raise in discussion with NT Government on the important role Local Authority plays, and advocate for consistent payments across all representative boards in East Arnhem Land.</p>	<p>12.05.2021 – Ongoing</p> <p>25.11.2021 – Sitting fees are paid by the next day of the meeting or the second day for people who bank with a minor bank. Will continue to raise in discussion with NT Government on the important role Local Authority plays, and advocate for consistent payments across all representative boards in East Arnhem Land.</p> <p>24.03.2022 – Ongoing</p> <p>26.05.2022 – Ongoing</p> <p>30.6.2022 – Ongoing</p> <p>20.10.22 Ongoing – discussed in Questions from Councillors</p> <p>02.12.2022 – Will be addressed as part of the LA reforms.</p> <p>Action to be removed and form part of the LA reforms actions.</p>

YIRRKALA ACTIONS

ACTION ITEM	ACTIONS	STATUS
139/2020 Technical and Infrastructure Report	That the Local Authority reviews and advises the design for the sports oval signage at the next Local Authority meeting- no options have been communicated at this stage.	<p>12.05.2021 – Ongoing</p> <p>25.11.2021 – To be discussed in the January meeting.</p> <p>24.03.2022 – No design direction has been supplied by the LA</p> <p>26.05.2022 - No design direction has been supplied by the LA</p> <p>30.6.2022 – Ongoing</p> <p>02.12.2022 – Members agree to name the oval – “Yirrkala Oval”. Design ideas to be presented to the LA (can include hero's, legends) Include ideas from the mural on public toilets.</p> <p>02.12.2022 – Members requested installation of fencing for the oval. SM confirmed the project is part of the priority projects and is progressing with quarry rocks to be an attractive/interactive barrier. Options will be presented at the next meeting, including fencing / rocks options.</p> <p>18.01.2021 – application lodged with the NLC for approval to construct – awaiting consultative forum.</p> <p>12.05.2021 – Ongoing</p> <p>25.11.2021 – Was not approved. Will be discussed again in six month time.</p> <p>24.03.2021 – purchasing the kit - to be installed undercover - waiting on approval.</p> <p>26.05.2022 – Waiting on approval.</p> <p>22.06.2022 – Unit has been purchased – will await consultation on location</p>
Children's Playground \$60,000		

YIRRKALA ACTIONS

ACTION ITEM	ACTIONS	STATUS
		02.12.2022 – Consultation timeframes have not been provided by the NLC.
East Arnhem Council meeting room		24.03.2021 – Council calls for the Yirrkala East Arnhem Regional Council room to be named after the late Mr. D. Marika, as a mark of respect and acknowledgement of his massive contribution and legacy to the Yolngu of Yirrkala and East Arnhem Land, and this to be marked by a plaque. 30.6.2022 Plaque by next LA meeting in honour of Mr. D Marika. 02.12.2022 Installation due Dec 2022 – Mural will not include a picture.
Church Lawn Lights Church Security		01.06.2020 – The lights and Church security have been included in the resolution already passed earlier today by the Local Authority. The Local Authority resolved to support 'a contribution to the Church refurbishment based on a consideration of the cost of the formal quotation to be provided.' 01.10.2020 – The Local Authority allocates \$74,835.00 ex GST for repairs and beautification of the Yirrkala Community Church, based on invoices for works once completed, subject to clarification of Local Government Officials (Department of the Chief Minister & Cabinet) that this is allowable, and the appropriate process for it to occur. 18.01.2021 Council will obtain three independent quotes for the scope of works for the Church upgrades. Pending with an anticipated completion of mid-March due to competing priorities.

YIRRKALA ACTIONS

ACTION ITEM	ACTIONS	STATUS
		<p>12.05.2021 – out for pricing at the moment – Ongoing.</p> <p>25.11.2021 – Electrical work completed, quotes are finalised for carpentry work which will commence before Christmas and paintings will be done after Christmas.</p> <p>24.03.2022 – Foundation and stumps need replacing to make building safe. Money to be put towards new stumps etc., starting in 3 weeks.</p> <p>26.05.2022 – Ongoing</p> <p>30.6.2022 – Ongoing</p> <p>02.12.2022 – Works are progressing on the church, disabled ramp has been installed. Works are ongoing.</p>
FUTURE ACTION ITEM/ACTION ON HOLD	ACTIONS	STATUS
		<p>01.12.2022 – NEW ACTION // Alter current application for community toilet block to change location from shady beach to ceremony ground.</p>

YIRRKALA ACTIONS

ACTION ITEM	ACTIONS	STATUS
Yirrkala Future Actions/ Advocacy	Marine Navigation Lights at Yirrkala Ramp	<p>1.06.2020 – The Council does not have jurisdiction for the boat ramp, and in turn, any marine navigation lights for it. The Local Authority agreed for the Council to advocate for this in the future, as proposed by the Director of Technical & Infrastructure Services and the CEO of Council.</p> <p>18.01.2021 – Issue for Advocacy ongoing</p> <p>12.05.2021 – Ongoing</p> <p>25.11.2021 – Ongoing</p> <p>24.03.2021 – Ongoing</p> <p>26.05.2022 – Ongoing</p> <p>30.6.2022 – Ongoing</p>

Yirrkala Public Infrastructure Projects

(as proposed by the Local Authority at its meeting of 3 December 2020)		
Medium to Large Scale Priorities	Smaller Scale Priorities	
1) Sport and Recreation Hall (cyclone shelter) 2) Two Public Toilets – Shady Beach (plus water supply) and near Oval 3) Waterpark 4) Improved Oval Lighting 5) Fencing around Oval	1) Playgrounds 2) Improvements to Ceremony Areas 3) Solar Lights at Beach Areas 4) Fencing For Sacred Sites	<p>Local Authority request attendance in the next Rirraŋingu board meeting to discuss priority projects and need for approval at the second round of NLC board meeting.</p> <p>24.03.2022 – More to come on Sport and Recreation Hall. Ongoing for public toilets and cyclone shelter. Following up \$250,000 Grant for Sport & Recreation.</p> <p>Supports the provision of \$5million funding from the Federal Labour Party towards the provision of a cyclone</p>

YIRRKALA ACTIONS

		<p>shelter/multipurpose hall at Yirrkala and supports an application to the ABA Fund for this project.</p> <p>Meeting of the Local Authority 29/09/2022 - 001/2022 RESOLVED (Iirpiya Mununggurr/Mununggurrapin Graham Maymuru) That the Local Authority:</p> <p>(a) Notes the Youth, Sport and Recreation Community update.</p> <p>(b) Seeks the following recommendation:</p> <p>Calls on the Federal Government to confirm when the promised funding of at least \$5 million towards our Youth Sport and Recreation/cyclone shelter in Yirrkala will be provided. The Local Authority will write a letter to Marion Scrymgour and the relevant Federal Government Minister, following this commitment she made during the last Federal election.</p>

COMPLETED ACTIONS:

YIRRKALA ACTIONS

201/2022	Local authority supports council providing in kind support to the coming launch of the Gumatj language bible	Completed – remove from Action Items
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UMBAKUMBA ACTIONS

ACTION ITEM	ACTIONS	STATUS
002/2020 RESOLVED	That the Local Authority: a) Consider and advise when agreed what significant person or people to include in the series of murals. b) Requests and join Anindilyakwa Regional Local Government Authority meeting and end of year event to be held in Nhulunbuy and a biannual meeting for the Anindilyakwa Local Authorities.	12.05.2021 - Ongoing 12/10/2021 – Ongoing 30.06.2021 – Ongoing 24.11.2021 – Ongoing. Some concerns were raised by Milyakburra and Umbakumba to have paintings of Anindilyakwa leaders on the outside of the building, but ok to have them all paintings/artworks inside. Will discuss this point with Angurugu Local Authority. 23.03.2022 – Option 1. And each local authority to provide names and possibly images of totems to be included for their community and homelands. (Reference Milyakburra agenda) 25.05.2022 – Ongoing 28.09.2022 – Artist to liaise with community as to what is required. 19.10.22 – Design consultant to work with each Local Authority, community and homeland members to develop an agreed design, of a map of the region, including key cultural aspects of each part of the region.
001/2020 RESOLVED	That the Local Authority: a) Notes the report on the Kava Pilot: Allowing the commercial importation of Kava. b) Supports comprehensive community consultation as highlighted in the Northern Territory Government's submission to the Australian Government's Kava Pilot Phase 2: Allowing the Commercial Importation of Kava consultation paper, and the call for Commonwealth funding	12.05.2021 – Email was received, stating that there is no action regarding the Kava Pilot – Ongoing 25.11.2021 – A separate report on this topic will be presented by the CEO in the meeting. 24.03.2022 – Proper consultation to take place with Community and Homelands.

UMBAKUMBA ACTIONS

ACTION ITEM	ACTIONS	STATUS
	<p>to support either:</p> <p>1) increased compliance and policing for the increase in the illicit kava trade, or</p> <p>2) effective and informed local decision making about kava management to minimise potential harms.</p> <p>c) Supports the Northern Territory Government's request for funding to support research into the health and social impacts from increased kava availability.</p>	<p>26.05.2022 - Call on the Northern Territory and Australian Governments to work with the Local Authorities and Regional Council to ensure genuine and thorough consultation and engagement with the understanding of all communities and homelands of East Arnhem Land, on the important and pressing issues of the possible introduction of the legal sale of kava and alcohol and support the leadership of the President on this issue.</p> <p>19.10.22 President and CEO to follow up a positive discussion on this issue at a meeting with the Chief Minister to the region, with the Executive Director of the Department of the Chief Minister and Cabinet, on gaining action on the Local Authority and Council resolutions.</p>
146/2020 Questions from Members	That the Local Authority notes the members' questions about the use of the Aged Care Services in Umbakumba and asks the Director Community Development and the Regional Manager - Aged & Disability Services to provide and update to the Local Authority.	<p>25.11.2020 - The Aged Care Regional Manager and Local Coordinator to be asked to present at next Local Authority meeting to provide an update.</p> <p>12.05.2021 – Ongoing</p> <p>30.06.2021 - Ongoing - Update provided to Council.</p> <p>24.11.2021 – Director Community Development to arrange for next LA in January.</p> <p>13.01.2022 – Regional Manager Aged & Disability attendance at the January 2022 Local Authority to discuss Aged & Disability services in Umbakumba.</p> <p>23.03.2022 - Regional Manager Aged & Disability attendance at the May 2022 Local Authority to discuss Aged & Disability services in Umbakumba.</p>

UMBAKUMBA ACTIONS

ACTION ITEM	ACTIONS	STATUS
		<p>25.05.2022 – Regional Manager is not available for the May meeting due to personal reasons, will be added to the next scheduled LA meeting.</p> <p>19.10.22 – Andrew to provide update at next Local Authority meeting.</p>
Widen Cemetery Road		<p>27.05.2020 - The Director of Technical & Infrastructure Services to update when progress occurs out of consultations by the NT Government, LGANT and ALC regarding cemeteries are still to occur and be finalised - to enable action on widening the cemetery road.</p> <p>18.01.2021 - Future consultation to be held in relation to the licencing arrangements between NTG and the ALC as part of the sector wide cemetery arrangements has not happened to date.</p> <p>24.11.2021 – Ongoing. To be finalised between ALC and NTG.</p> <p>23.03.2022 - Ongoing</p> <p>25.05.2022 – Ongoing – will action some initial area works for access prior to June 30.</p> <p>20.6.2022 – Ongoing</p> <p>28.09.2022 – Licence to be finalised – ongoing</p> <p>19.10.22 Waiting on Land Council to finalise the licence.</p> <p>24/10/22 – Local Govt. representatives are currently working on how to progress discussions with all interested parties and will provide an update in the coming weeks.</p>

UMBAKUMBA ACTIONS

ACTION ITEM	ACTIONS	STATUS
		<p>19/11/2022 – Update from the Department of Chief Minister – development Officer on the 24th of October My name is xxxxxx and I recently joined the Local Government Unit. I wanted to reach out and introduce myself because I will be working with Ethan on various projects related to the Burial and Cremation Act 2022, including the Groote Eylandt Cemetery Licence applications.</p> <p>We are currently working on how to progress discussions with all interested parties and will provide an update in the coming weeks. Please feel free to reach out if you have any questions.</p>
Lack of gym equipment and resources for Youth, Sport and Recreation services.	Director of Community Development to review and provide information on options to address the lack of gym equipment and resources for Youth, Sport and Recreation services.	19.10.22 Andrew to provide update at next meeting. Noting the significant amount of funds already allocated to sport and recreation equipment \$30,000 by Local Authority and Council.

UMBAKUMBA ACTIONS

ACTION ITEM	ACTIONS	STATUS
Old toilet near basketball court needs to be removed due to age and not in use, no plumbing exists. (Between Main road between council and basketball courts).	Technical and Infrastructure Services to investigate way forward.	19.10.22 – old legacy infrastructure to be demolished and site cleared. 19.11.2022 – this item is still to be progressed – noting that the infrastructure is well before the time of the amalgamation in 2008-2009.
Director of Technical and Infrastructure Services to investigate an unsealed road for possible maintenance.	The CDC/MSS to confirm location of road and provide photos for report next meeting.	19.10.22 To confirm road. 19.11.2022 – Awaiting Confirmation on Road to consider – if it is a road or an improvised track.
FUTURE ACTION ITEM/ACTION ON HOLD/ADVOCACY	ACTIONS	STATUS
Safety of children that use the Youth Sport & Recreation hall.	Director of Technical and Infrastructure services to review and provide information and options to address these concerns.	19.10.22 Move to advocacy – Options for alternate facility to be re-explored as per previously directed to staff associated with Lot 158 – training centre and other storage area facility

UMBAKUMBA ACTIONS

COMPLETED ACTIONS:

001/2020 RESOLVED Umbakumba Future Pedestrian/Footpath Plan		25.05.2022 – Footpath Completed
Community Entrance Signage Project - Umbakumba		28.09.2022 – Completed

CORRESPONDENCE

ITEM NUMBER 16.1
TITLE Correspondence Register
REFERENCE 1693031
AUTHOR Wendy Brook, Executive Assistant to the CEO

DOCUMENT DETAILS REPORT**Incoming Correspondence**

Document ID	Document Name
1680004	Letter - Minister for Indigenous Australians Hon Linda Burney - Local Decision Making - Yolngu Region - 13.09.2022
1685581	Letter from ALPA - Call for Recognition - 17.10.2022
1688350	Minister for Local Government - Northern Territory Grants Commission - 14.10.2022
1698763	Resignation - Marrpalawuy MARIKA – 21.11.2022

Outgoing Correspondence

Document ID	Document Name
1700166	Letter to Electoral Commission - Casual Vacancy - Nov 2022

The report author does not have a conflict of interest to this matter (Section 179 of the Act).

RECOMMENDATION

That Council notes the incoming and outgoing correspondence register.

ATTACHMENTS:

- 1 [↓](#) Letter - Minister for Indigenous Australians Hon Linda Burney - Local Decision Making - Yolngu Region - 13.09.2022
- 2 [↓](#) Letter from ALPA - Call for Recognition - 17.10.2022
- 3 [↓](#) Minister for Local Government - Northern Territory Grants Commission - 14.10.2022
- 4 [↓](#) Resignation - Marrpalawuy MARIKA
- 5 [↓](#) Letter to Electoral Commission_Casual Vacancy_Nov 2022

RECEIVED
04 OCT 2022

BY:

The Hon Linda Burney MP
Minister for Indigenous Australians

Reference: MC22-003367

Mr Dale Keehne
Chief Executive Officer
East Arnhem Regional Council
PO Box 1060
NHULUNBUY NT 0881

Dear Mr Keehne *Dale*

Thank you for your correspondence of 13 July 2022 regarding East Arnhem Regional Council. I apologise for the delay in responding.

I acknowledge your letter raises a number of concerns about Local Decision Making in the Yolngu region. As Local Decision Making is a Northern Territory Government (NTG) policy, it is appropriate for the Hon Natasha Fyles MLA, Chief Minister of the Northern Territory to respond to your concerns.

The Australian Government is committed to implementing the Uluru Statement from the Heart in full, which includes enshrining Aboriginal and Torres Strait Islander Voice in the Constitution and establishing the Makarrata Commission to deliver truth-telling and agreement-making. These changes are a once-in-a-generation opportunity for real change.

Recently, the Hon Anthony Albanese MP, Prime Minister was able to visit the Yolngu region and speak at the Garma Festival. As a starting point in the national discussion on constitutional change he recommended adding three sentences to the Constitution, in recognition of Aboriginal and Torres Strait Islanders as the First Peoples of Australia. The Prime Minister said these draft provisions can be seen as the next step in the discussion about constitutional change and this change is not a matter of special treatment, or preferential power. It's about consulting Aboriginal and Torres Strait Islander peoples on the decisions which affect them.

The Australian Government is considering the detail of the *Indigenous Voice Co-design Process Final Report* and next steps for progressing regional voice arrangements. We are committed to working in partnership with all levels of government and Aboriginal and Torres Strait Islander peoples and communities to improve policies, programs and service delivery in their regions.

Parliament House CANBERRA ACT 2600

If you or other Local Authority members wish to discuss the matter further please contact the Arnhem Land and Groote Eylandt Regional Manager, Gerrit Wanganeen on 08 8968 8402 or via email Gerrit.Wanganeen@official.niaa.gov.au

Thank you for raising these matters.

Yours sincerely



The Hon LINDA BURNEY MP
Minister for Indigenous Australians

cc: Assistant Minister for Indigenous Australians

13 SEP 2022

*Date I would like
to engage further with
the Council*



17 October 2022

President Keith Lapulung
East Arnhem Regional Council

Via Email: Lapulung.Dhamarrandji@eastarnhem.nt.gov.au
CC: Dale.Keehne@eastarnhem.nt.gov.au

Dear President Lapulung,

RE: East Arnhem Land First Nation's "Call for Recognition"

Firstly, please allow me to extend our gratitude to you and Dale for making the time to come and meet with our Board and Executive Management at Galiwin'ku recently.

We always welcome an opportunity to connect with our valued stakeholders in the Board environment in order to discuss our shared vision for the future of our region.

Our Board expressed their appreciation for EARC's support and continued efforts in the region, particularly in terms of municipal services, youth sport and recreation service delivery as well as your continued commitment to collaborate with stakeholders and community members.

The Board have discussed the "East Arnhem Land First Nation's Call for Recognition", in depth and appreciate the level of work that has gone into creating the document. The upcoming government policies discussed in the document are all important topics to the ALPA Board.

The Board were surprised to see ALPA's name had been mentioned in the body and cited toward the end of the 'call', as they had not previously been consulted about its purpose or content, and whilst we appreciate ALPA and EARC's long history of working in partnership, as well as President Lapulung's extensive time working with the ALPA Board, we feel it is important to reiterate that ALPA's process is that appropriate engagement is undertaken and approval sought with the ALPA's Board prior to the inclusion of our organisation on any advocacy documentation.

It is with this in mind that the ALPA Board have asked me to clarify their position on how they believe First Nations governance and decision-making needs to take place in East Arnhem Land. Whilst they recognise the three levels of government in Australia and the importance of their specific roles and responsibilities, it is their position that Yolngu decision making has always been conducted through ward and traditional clan-based structures and in order to support true transformative change in their communities this is the only structure that should be utilised.

ALPA – Arnhem Land Progress Aboriginal Corporation | Ph (08) 8944 6444 | GPO Box 3825, Darwin, NT, 0801
70 O'Sullivan Circuit, East Arm, NT, 0822 | www.alpa.asn.au | ABN 52 755 439 387

The ALPA Board strongly believe that decisions around self-determination and self-governance must be handled and deliberated through the family and clan structures of bāpurru mala (clans) and gurruthu (kinship structures). This is how Yolŋu have reached consensus on complex decisions for thousands of years, and in their view it is the only way that these decisions can be made with full integrity and buy-in from our communities. It is the only way to engage the right people in the right way, ensuring all community voices are heard

I trust you will accept this correspondence in the spirit within which it is intended; namely to clarify our Board's position on the ongoing considerations of decision making and engagement across our region. The ALPA Board have made their position on decision making for the region clear and therefore are not able to support the EARC's call for recognition.

Again, thank you for coming to speak with our Board on this matter. Our Board and management look forward to continuing to foster our positive working relationship with the EARC to advance the health and economic outcomes for Yolŋu across the Greater Arnhem region.

Kind Regards,



Alastair King OAM
Chief Executive Officer



RECEIVED
25 OCT 2022

BY:

MINISTER FOR LOCAL GOVERNMENT

Parliament House
State Square
Darwin NT 0800
minister.paech@nt.gov.au

GPO Box 3146
Darwin NT 0801
Telephone: 08 8936 5688

Ms Kaye Thurlow
President
East Arnhem Regional Council
PO Box 1060
NHULUNBUY NT 0881

Dear Ms Thurlow

Kaye

Thank you for your contribution as the member representing regional and shire councils on the Northern Territory Grants Commission (the Commission).

Your appointment as a member on the Commission expired on 31 August 2022.

I have recently written to the Local Government Association of the Northern Territory to ask that they provide me with three nominations to consider, in order to fill the vacancy created when your tenure expired on the Commission.

I am pleased to advise that you are able to seek reappointment on the Commission through the Local Government Association of the Northern Territory's nomination process.

I wish you well for the future and thank you once again for your dedication and contribution during your appointment as a member of the Commission.

Yours sincerely

CHANSEY PAECH

14 OCT 2022

Thank you!



From: Marrpalawuy Marika <Marrpalawuy.Marika@nt.gov.au>
Sent: Monday, 21 November 2022 3:19 PM
To: Info Eastarnhem
Subject: Att Dale Keehne: Councillor Resignation

CAUTION: This is an external email, please take care when clicking links or opening attachments.
When in doubt, contact your IT Department

Dear Dale,

I would like to resign from my position as a Councillor.

I have a lot of responsibilities including my work as an Aboriginal Liaison Officer at Gove Hospital, Cultural Advisor to Flinders University and my family and community responsibilities.

I do not feel that I have time to give to the council and no longer wish to serve as a Councillor.

Kind Regards,

Marrpalawuy Marika

DocuSign Envelope ID: 2CF11815-CED6-4EF2-93B9-5618535BE090



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W www.eastarnhem.nt.gov.au
ABN 92 334 301 078

22 November 2022

Iain Loganathan
Electoral Commissioner
GPO Box 2419
Darwin, NT 0801

Dear Iain,

I am writing to inform you of a casual vacancy in East Arnhem Regional Council. In the Gumurr Miwatj Ward, Ms Marrpalawuy Marika has resigned effective 21 November 2022.

As a casual vacancy now exists under section 50(c) of the Local Government Act, as per section 54(c) I understand that a by-election must be held in the ward. Council requests this be conducted as soon as practicable in 2022.

Yours sincerely,

Dale Keehne
Chief Executive Officer
East Arnhem Regional Council

Cc: Ms Maree De Lacey
Executive Director
Local Government and Regional Development
Department of the Chief Minister and Cabinet
Level 1, RCG Centre, 47 Mitchell St,
Darwin GPO Box 4621, Darwin NT 0801